# Freedom of Information (FOI) Application Form



## FOI #1 - Grampians Procurement

You can make a request for documents from Parks Victoria under the *Freedom of Information Act 1982* by using this form or otherwise submitting a request in writing.

#### Instructions

Please ensure you have read the advice on the Parks Victoria website FOI page. If you are unable to access the website, please request a copy of the full instructions.

Complete this form and either:

- send with a cheque/money order (payable to Parks Victoria) for \$29.60 to FOI Officer, Parks Victoria, Level 10, 535 Bourke Street, Melbourne VIC 3000, or
- email the request to <a href="mailto:foi@parks.vic.gov.au">foi@parks.vic.gov.au</a> and pay \$29.60 using Visa/Mastercard credit card during normal business hours by calling reception on 8427 2001 or visiting our Bourke Street reception. Please do not email credit card details.

Note: Processing of your request cannot begin if any of the required information is not supplied.

#### Privacy Collection Statement

Requestor Details

Your personal information will be managed in accordance with the Parks Victoria privacy policy, available at <a href="https://parkweb.vic.gov.au/privacy">https://parkweb.vic.gov.au/privacy</a>. Parks Victoria will use the personal information you provide to manage this FOI request and associated processes. Should the request be referred to the Office of the Victorian Information Commissioner, we may need to disclose some information to the Commissioners staff and/or the Victorian Civil and Administrative Tribunal. You may gain access to your information by contacting the FOI Officer.

## Full name: Organisation (if applicable): Address: Telephone: Email: Preferred method of correspondence: ☐ Post Payment of the application fee has been made by: $\square$ Credit Card – date paid 11/05/20☐ Cheque/Money order included with this form ☐ I am seeking a financial hardship exemption and I have included evidence of hardship with this form Description of Documents Requested Please clearly identify the documents sought. Include dates, times, places, location of incident(s) if applicable. Please provide all documentation from January 1 2018 to present, relating to the procurement of archaeological and/or cultural heritage surveys of sites where rock climbing is known to occur in the Greater Gariwerd area (Grampians National Park, Black Range State Park, Red Rock reserve and associated areas) for potential damage to archaeological and/or cultural heritage values. Please include as a minimum any market engagement plan, request for quotation/specification, supplier selection or engagement briefs, approvals for deviation an/or exemption from standard process, bid evaluation reports/briefs and conflict of interest declarations. As the purpose of our request is of public interest and benefit, we expect that additional fees will

be waived in accordance to Clause 22(1)(h)(i) of the Freedom of Information Act 1982.

# Exemption Certificate C-0204



Procurer deta	ails:	
Name:		
Position:		
Phone:		
Signature:		

05/03/2018

Division: Operations

## **Details of proposed procurement:**

Date:

Procurement Title:	Aboriginal Rock Art - Site Recording	
Procurement Reference No:	CVM/AB/0016	
Procurement Description:	<ul> <li>To engage an expert consultant in the recording of Rock Art sites.</li> <li>The aims of this project within the Parks Victoria estate:         <ul> <li>Record and catalogue all preliminary reports of rock art in accordance with Aboriginal Victoria's Standards for Recording Victorian Aboriginal Heritage Places and Objects</li> </ul> </li> <li>Complete place inspection forms for recorded rock art shelters in accordance with Aboriginal Victoria's Standards for Recording Victorian Aboriginal Heritage Places and Objects</li> <li>Identify threats, impacts and management recommendations for each place inspected using the Parks Victoria Rock Art Monitoring Form</li> <li>Provide training to Traditional Owners and Parks Victoria staff on cataloguing rock art places, completing new recording and inspection forms.</li> </ul>	
Procurement Timeframe:	One Month	
Estimated Value:		



Exemption Requested:	Direct Negotiation	_
Exemption Reason Category:	Sole supplier in market	
Proposed supplier(s)	Ben Gunn	ABN: 65712553580
	<insert details=""></insert>	ABN: <insert details=""></insert>
	<insert details=""></insert>	ABN: <insert details=""></insert>
Proposed Contract Form	Minor Services Agreement	
Proposed Contract Length	4 months	

### Justification and evidence to support exemption:

## How will Value for Money be achieved by this procurement approach?

The Aboriginal rock art of Victoria holds international significance in understanding and celebrating Aboriginal culture and artistic expression, and is highly significant to Traditional Owners, forming part of cultural landscapes.

Of the 164 recorded rock art shelters in Victoria, 143 (87%) are located on the Parks Victoria estate. In addition, 41 preliminary reports of rock art have been reported to Aboriginal Victoria, with 33 being located on the Parks Victoria estate, totalling 176 known rock art places on the Parks Victoria Estate, 86% of the states total known Rock Art.

Many of the states known rock-art sites have been catalogued by rock art expert Ben Gunn since the 1980s. Gunn records in detail all information about the rock art, shelter and surrounding area. This includes detailed drawings of the art, and plans and sections of the shelters allowing for management, monitoring and future research.

The cataloguing of rock art is a highly specialised role with Gunn being the only qualified person to complete this task in the state. This is recognised as an opportunity for Gunn to share these skills with Parks Victoria staff and Traditional Owners.

#### How will the proposed procurement process be conducted:

Direct quote for works from Consultant Ben Gunn. Mr Gunn will be requested to quote on the above Procurement Description

#### Risk, probity and OHS management:

The specialist nature of the work, and industry recognition that Mr Gunn is the only qualified person in the state of Victoria to deliver the services required supports the request for exemption and meets probity requirements. The project provides opportunities for Traditional Owner Groups to be involved in the cataloguing and proper recording of these sites. The requirements of the project are clearly defined and specific e.g. 33 sites identified for cataloguing in this project.



☑ Endorsed	☑ Endorsed	☐ Endorsed
☐ Not Endorsed	☐ Not Endorsed	□ Not Endorsed NA
		NOT REQUIRED FOR THIS EXPENDITURE THRESHOLD.
		Name: <insert details=""></insert>
PV Procurement	CFO /2 1X	Chief Executive
Date: 2 / 20 1.1	Date:/	Date: / /20

#### **Guidance:**

- all details except signatures and dates should be typed
- any guidance text (including these notes) and any highlighting should also be removed
- an <u>approved</u> C-0204 Exemption Certificate is MANDATORY if you are intending on not using a required procurement process
- the expectation is that they are a rarity and must be applied for FIRST, before engaging a supplier
- they will <u>only</u> be granted retrospectively, for genuine emergency management purposes.
- under no circumstances will they be granted because you failed to allow yourself sufficient time for a procurement activity
- this form must be <u>endorsed</u> by BOTH PV Procurement and the CFO, before proceeding for <u>approval</u> determination by the Chief Executive. If endorsement is not received the form will be automatically rejected by the Chief Executive as being non-compliant.





Parks Victoria

22 April 2019

#### **Gariwerd Rock Art Conservation Works**

Apologies for my slow response.

I see what appears to be a full week's work in the

I see what appears to be a full week's work in the schedule. I suggest that five days for one conservator will get through most of the things, expecting that there will be community helpers as in previous programs. I would also expect that within this there will be sufficient time to discuss broader conservation issues as we work on specific tasks.

I can also see the benefit in finalizing a manual for Park staff, in the form of a written guide on dealing with the typical issues encountered regularly and for which park staff are best placed to deal with them. Things such as graffiti and climbing chalk marks away form rock art should be acted upon quickly. The guide has been partly written in previous campaigns, but it would be good for us to work through what the requirements are to ensure that all issues are addressed. It is also important to ensure that the guide provides meaningful advice.

To spend five days at sites, with a further two days of report and guidance note, a total of 7 days, the cost including expenses, disposable materials and an addition drill battery and core bit will be

It is difficult for me to find a week free in May so I ask whether the program can be completed in late June.

#### **Method Statements**

#### Salt damage

Salt damage needs to first be assessed to confirm that salt is in fact the driving erosion mechanism. This is achieved using a conductivity meter in site that measures both water and salt content at the surface of the rock where it is most damaging.

The procedure for addressing salt erosion is not a one-off approach as it requires the following steps;

	~ 1. 1 · 1	41 . 14	
	Salt analysis and	distribilition	manning
1.	Dari anary 313 and	distribution	mapping.

that the majority identified. Know their distribution	lysis is conducted using a polarising light microscope. It can be assumed however y of damaging salts in the Gariwerd are halite, although other species have been wing the exact species is less important in terms of preservation, than defining a across a site. This is achieved using conductivity meters that are calibrated for ad ionic (salt) content.
Delaminating su	and their re-attachment.  Inface rock is due to combination of various stresses, including hydrothermal ansion, and loss of interstitial material such as clays and carbonates.

Bolt removal Bolts have been used within the Park either to secure old cages around sites or as anchorage for rock climbers. In the case of the old cages the fixings have been set into much larger holes with Portland cement.
Climbing anghors are more often set dry into a tight fitting hale
Climbing anchors are more often set dry into a tight-fitting hole.
Rust staining is not an issue of the metal is below
about 20mm from the surface.  High tensile steel anchors may be almost impossible to drill into
The first consideration in the second control of the second contro
PO @artcare.cc

# Exemption Certificate C-0204



Please forward the completed Exemption Certificate to the Procurement Exemption Mailbox <u>procurementexemption@parks.vic.gov.au</u> for consideration.

Procurer details:		
Name:		
Position:		
Phone:		
Signature:		
Date:	06/05/2019	
Division:	Operations	

## **Details of proposed procurement:**

Procurement Title:	Summerday Valley Aboriginal Registrations		
Procurement Reference No:	ITS1-00576		
Procurement Description:	Parks Victoria have recently enforced set asides in the Grampians Geriwerd National Park. To understand the impact of visitation Aboriginal cultural heritage survey was conducted to identify any Aboriginal cultural heritage values within the Summerday Valley locality. More values (20+) were identified than anticipated and this requires the acquisition of outside assistance to complete work associated with meet the requirements of section 25 of the Aboriginal Heritage Act 2006.		
	1 Days		
Procurement Timeframe:	1 Days		
Procurement Timeframe: Estimated Value:	1 Days		
	Restricted Tender/Limited No	o. of Quotations	
Estimated Value:			



		*
Proposed Contract Form	Purchase Order Terms & C	onditions
Proposed Contract Length	4 weeks	
ustification and evidend	ce to support exemption	:
How will Value for Money be	achieved by this procurement	approach?
and expediting the regis demands. The acquisition section 25 of the Aborigina	trations will allow MCT herit of outside assistance to comple all Heritage Act 2006. A separate heritage permit will be forthcomement process be conducted:	ill be able to be finalised within four weeks age specialists to prioritise organisational ete this work will also meet requirements of exemption for the same contractors for the ming.
Risk, probity and OHS manage		
[ - [ - [ - [ - [ - [ - [ - [ - [ - [ -	보는 아무리 사용 가게 살고 있다면 그게 하게 되었다면 하게 되었다면 하게 하게 되어 가게 하게 하게 하게 되었다면?	3 Probity Manual, POL-120 Values & Ethics RO-123 Conflicts of Interest Procedure and
☐ Endorsed	☑ Endorsed	☐ Endorsed
☐ Not Endorsed	☐ Not Endorsed	☐ Not Endorsed
		Not required for this expenditure threshold

#### Guidance:

all details except signatures and dates should be typed



**Chief Executive** 

Date: ..... / ...... /20 ......

- · any guidance text (including these notes) and any highlighting should also be removed
- an <u>approved</u> C-0204 Exemption Certificate is MANDATORY if you are intending on not using a required procurement process
- the expectation is that they are a rarity and must be applied for FIRST, before engaging a supplier
- they will <u>only</u> be granted retrospectively, for genuine emergency management purposes.
- under no circumstances will they be granted because you failed to allow yourself sufficient time for a procurement activity
- this form must be <u>endorsed</u> by BOTH PV Procurement and the CFO. Chief Executive approval is also required for procurement above \$150,000 (Incl. GST). If endorsement is not received the form will automatically be rejected by the Chief Executive as being non-compliant
- forward the completed Exemption Certificate to the Procurement Exemption Mailbox procurementexemption@parks.vic.gov.au for consideration



# **Exemption Certificate** c-0204



Procurer details:		
Name:		
Position:		
Phone:		
Signature:		
Date:	17/06/2019	
Division:	Operations	

## Details of proposed procurement:

Procurement Title:	Rock Art Conservation		
Procurement Reference No:	[TSI-00551		
Procurement Description:	ARTCARE will be engaged to carry out prescribed conservation works together with staff from Parks Victoria, Aboriginal Victoria and Traditional Owners representatives of Registered Aboriginal Parties. The works at 8 Victorian Aboriginal Heritage Registered sites have been identified through a permit system and approved by Aboriginal Victoria.		
	ARTCARE will provide two conservators, the extra conservator ensured that the prescribed works could all be completed within the five to seven-day program while at the same time freeing up some time to undertake partial condition surveys of each site and a dedicated day inspecting conditions at sites not included in the original program covered by the AV permit, but of concern to the custodians and PV.		
	ARTCARE is the only Rock Art Conservation provider in the Nation and holds international portfolio.		
Procurement Timeframe:	5-7 Days		
Estimated Value:			



Exemption Requested:	Direct Negotiation		
Exemption Reason Category:	Sole supplier in market		
Proposed supplier(s)	ARTCARE	ABN: 84 703 495 089	
	<insert details=""></insert>	ABN: <insert details=""></insert>	
	<insert details=""></insert>	ABN: <insert details=""></insert>	
Proposed Contract Form	Minor Services Agreement		
Proposed Contract Length	4 months		

### Justification and evidence to support exemption:

How will Value for Mor	ey be achieved by t	this procurement approach?
------------------------	---------------------	----------------------------

The Aboriginal rock art of Victoria holds national & international significance in understanding and celebrating Aboriginal culture and artistic expression, and is highly significant to Traditional Owners, forming part of cultural landscapes.

Of the 164 recorded rock art shelters in Victoria, 143 (87%) are located on the Parks Victoria estate. In addition, 41 preliminary reports of rock art have been reported to Aboriginal Victoria, with 33 being located on the Parks Victoria estate, totalling 176 known rock art places on the Parks Victoria Estate, 86% of the states total known Rock Art.

How will the proposed procurement process be conducted:	
Procurement will occur via Vendor Panel RFQ	
Risk, probity and OHS management:	
ARTCARE are covered by their respctive liability insurance.	

☐ Endorsed ☐ Not Endorsed	☑ Endorsed ☐ Not Endorsed	☐ Endorsed ☐ Not Endorsed
		NOT REQUIRED  FOR THIS EXPENDITURE  THRESHOLD
PV Procurement Date 6/20	CFO Date / / /20 / /20 / / /20 / / / / / / / / /	Chief Executive Date: / 20



#### Guidance:

- · all details except signatures and dates should be typed
- any guidance text (including these notes) and any highlighting should also be removed
- an <u>approved</u> C-0204 Exemption Certificate is MANDATORY if you are intending on not using a required procurement process
- the expectation is that they are a rarity and must be applied for FIRST, before engaging a supplier
- they will only be granted retrospectively, for genuine emergency management purposes.
- under no circumstances will they be granted because you failed to allow yourself sufficient time for a procurement activity
- this form must be <u>endorsed</u> by BOTH PV Procurement and the CFO, before proceeding for <u>approval</u> determination by the Chief Executive. If endorsement is not received the form will be automatically rejected by the Chief Executive as being non-compliant.



# **Exemption Certificate** c-0204



Please forward the completed Exemption Certificate to the Procurement Exemption Mailbox <u>procurementexemption@parks.vic.gov.au</u> for consideration.

Name:		
Position:		
Phone:		
Signature:		
Date:	17/06/2019	
Division:	Operations	

## **Details of proposed procurement:**

Procurer details:

Procurement Title:	Traditional Owner Assessment Payments – Gariwerd Grampians NP
Procurement Reference No:	ITS1-00552, ITS1-00553, ITS1-00554 & ITS1-00555
Procurement Description:	Cultural Heritage Values Impact Assessment and Cultural Heritage Survey at Summerday Valley Gariwerd Grampians National Park.  Registered Aboriginal Parties are recognized Aboriginal people per the Victorian Aboriginal Heritage Act of 2006. Aboriginal people are recognized as the "primary guardians, keepers and knowledge holders of Aboriginal cultural heritage". They protect and manage the Aboriginal cultural heritage in Victoria. It's Parks Victoria Policy engaging Traditional Owners when working on Country and Cultural Heritage Values and is in the Regional Action Plans State-wide.
	Fees for Registered Aboriginal Party for assessment, monitoring, consulting for four traditional groups at one person per group for two days. Average cost is estimated at per day.
Procurement Timeframe:	3 day
Estimated Value:	



Exemption Requested:	Restricted Tender/Limited No. of Quotations		
Exemption Reason Category:	Intellectual Property Rights		
Proposed supplier(s)	Gunditj Mirring Traditional Owners Aboriginal Corporation	ABN: 30030646482	
	Eastern Maar Aboriginal Corporation	ABN: 47090784550	
	Martang Pty Ltd.	ABN: 23056090803	
	Barengi Gadjin Land Council Aboriginal Corporation	ABN: 51796080345	
Proposed Contract Form	Purchase Order Terms & Conditions		
Proposed Contract Length	30 days		

### Justification and evidence to support exemption:

#### How will Value for Money be achieved by this procurement approach?

There is no Registered Aboriginal Party for Gariwerd Grampians National Park. There are four separate traditional owner groups claiming to speak for this portion of Victoria. Fair dealing with each group on an equal basis will ensure that positive relationships between Parks Victoria and each group can be maintained into the future. As a direction from the Board of Management of Parks Victoria.

#### How will the proposed procurement process be conducted:

Procurement will occur via VendorPanel RFQ and I have consulted with each Registered Aboriginal Party individually.

#### Risk, probity and OHS management:

Registered Aboriginal Parties (Traditional Owners) are covered by their respective corporations liability insurance.

Endorsed  Not Endorsed	☐ Endorsed ☐ Not Endorsed	☐ Endorsed ☐ Not Endorsed
		Not required for this expenditure threshold
PV Procurement Date / /20	CFO Date:	Chief Executive Date: / /20

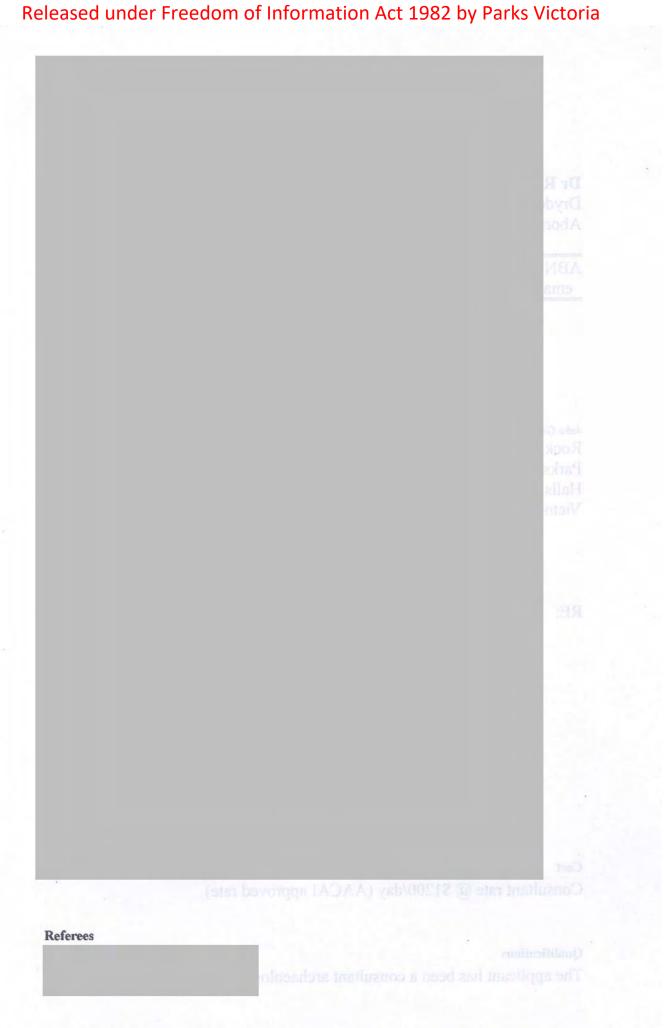


#### Guidance:

- all details except signatures and dates should be typed
- any guidance text (including these notes) and any highlighting should also be removed
- an <u>approved</u> C-0204 Exemption Certificate is MANDATORY if you are intending on not using a required procurement process
- the expectation is that they are a rarity and must be applied for FIRST, before engaging a supplier
- they will <u>only</u> be granted retrospectively, for genuine emergency management purposes.
- under no circumstances will they be granted because you failed to allow yourself sufficient time for a procurement activity
- this form must be <u>endorsed</u> by BOTH PV Procurement and the CFO. Chief Executive approval is also required for procurement above \$150,000 (Incl. GST). If endorsement is not received the form will automatically be rejected by the Chief Executive as being non-compliant
- forward the completed Exemption Certificate to the Procurement Exemption Mailbox procurementexemption@parks.vic.gov.au for consideration



Aboriginal Sites Consultant			
ph.	Parks Victoria assessing sites within their		
ABN 65 712 55	3 580 Harana and and an aranama and affagamala		
email:	merous site recording and assessments throughout Australi		
	2 July May 2019		
	* Parks & Wildlife Com		
Parks Victoria	Ninmilek NP, NT		
	* Parks & Wildlife Dopt WA. Purnululu NP, WA.		
	<ul> <li>Parks Austrälfer Ultera National Park NT</li> </ul>		
RE:			
	<ul> <li>Wel Tropics Worlds Heritage Authority: Camis region.</li> </ul>		
	NE Old		
	* Aboriginal Areas Protection Author TOUO Lade NP		
	and Alice Springs region, NT		
Roo	ek Art Assessments and Condition Report		
	in the Grampians National Park manager (page 1994)		
	* Dept indivenous Affairs, WA Central Wresthell WA		
	s is therefore well qualified to undertake the proposed work		
Cost			
Consultant rate	@		
Qualifications	Produced to the second of the		



#### **Project Tasks**

Assessing and reporting on rock art sites within the Grampians National Park.

The site assessments will look at their physical condition especially in regard to their ongoing management and inappropriate visitor behaviour.

#### Report

A report detailing the aims, context, methods, and results along with appropriate recommendations will be presented.

Procedures for obtaining necessary permits or consents required for disturbing or destroying any effected sites will be detailed.

#### Payment

A final invoice with the submission and acceptance of the final report.

Thanking you for your consideration,

R. G. (ben) Gunn

# **Exemption Certificate** c-0204



-						-1	
$\mathbf{p}$	rn	CI I	ror	a	eta	ш	c.
	·	u	1 -	u	Cla		ю.

Name:	
Position:	
Phone:	
Signature:	
Date:	07/07/2019
Division:	Operations

## Details of proposed procurement:

Procurement Title:	Aboriginal Rock Art Assessments – Site Recording	
Procurement Reference No:	ITS1-00611	
Procurement Description:	<ul> <li>To engage an expert consultant in the recording of Rock Art sites.</li> <li>The aims of this project within the Parks Victoria estate:         <ul> <li>Record and catalogue all preliminary reports of rock art in accordance with Aboriginal Victoria's Standards for Recording Victorian Aboriginal Heritage Places and Objects</li> </ul> </li> <li>Complete place inspection forms for recorded rock art shelters in accordance with Aboriginal Victoria's Standards for Recording Victorian Aboriginal Heritage Places and Objects</li> <li>Identify threats, impacts and management recommendations for each place inspected using the Parks Victoria Rock Art Monitoring Form</li> <li>Provide training to Traditional Owners and Parks Victoria staff on cataloguing rock art places, completing new recording and inspection forms.</li> </ul>	
Procurement Timeframe:	2 weeks	



Estimated Value:		
Exemption Requested:	Direct Negotiation	
Exemption Reason Category:	Sole supplier in market	
Proposed supplier(s)	R.G. Gunn	ABN: 65712553580
Proposed Contract Form	Minor Services Agreem	ent
Proposed Contract Length	10 months	

### Justification and evidence to support exemption:

#### How will Value for Money be achieved by this procurement approach?

The Aboriginal rock art of Victoria holds international significance in understanding and celebrating Aboriginal culture and artistic expression, and is highly significant to Traditional Owners, forming part of cultural landscapes.

Of the 164 recorded rock art shelters in Victoria, 143 (87%) are located on the Parks Victoria estate. In addition, 41 preliminary reports of rock art have been reported to Aboriginal Victoria, with 33 being located on the Parks Victoria estate, totalling 176 known rock art places on the Parks Victoria Estate, 86% of the states total known Rock Art.

Many of the states known rock-art sites have been catalogued by rock art expert Ben Gunn since the 1980s. Gunn records in detail all information about the rock art, shelter and surrounding area. This includes detailed drawings of the art, and plans and sections of the shelters allowing for management, monitoring and future research.

The cataloguing of rock art is a highly specialised role with Gunn being the only qualified person to complete this task in the state. This is recognised as an opportunity for Gunn to share these skills with Parks Victoria staff and Traditional Owners.

#### How will the proposed procurement process be conducted:

Procurement will occur via Vedor Panel RQF

#### Risk, probity and OHS management:

The specialist nature of the work, and industry recognition that Mr Gunn is the only qualified person in the state of Victoria to deliver the services required supports the request for exemption and meets probity requirements. The project provides opportunities for Traditional Owner Groups to be involved in the cataloguing and proper recording of these sites. Mr Gunn is covered by his respective liability isurance



Endorsed	☑ Endorsed	☐ Endorsed
☐ Not Endorsed	☐ Not Endorsed	☐ Not Endorsed
		Not required for this expenditure threshold
PV Procurement Date:/	CFO	Chief Executive Date: / /20

#### **Guidance:**

- · all details except signatures and dates should be typed
- any guidance text (including these notes) and any highlighting should also be removed
- an <u>approved</u> C-0204 Exemption Certificate is MANDATORY if you are intending on not using a required procurement process
- the expectation is that they are a rarity and must be applied for FIRST, before engaging a supplier
- · they will only be granted retrospectively, for genuine emergency management purposes.
- under no circumstances will they be granted because you failed to allow yourself sufficient time for a procurement activity
- this form must be <u>endorsed</u> by BOTH PV Procurement and the CFO, before proceeding for <u>approval</u> determination by the Chief Executive. If endorsement is not received the form will be automatically rejected by the Chief Executive as being non-compliant.



### **Jenny Cook**

From:

Sent: Tuesday, 1 October 2019 12:49 PM

To: @easternmaar.com.au;

@easternmaar.com.au

Cc:

**Subject:** AV Survey Number: 41 - Grampians National Park - Field Representative Request. **Attachments:** EMAC-BOOKING-FORM-CULTURAL-HERITAGE-SERVICES.pdf; draft rock climbing

assessment process.pdf; Survey Overview Maps opt.pdf

Hi and

I was enquiring about whether an Eastern Maar representative (1) would be available for field survey work on Tuesday – Thursday ( $8^{th} - 10^{th}$  October) next week? I have attached a completed booking form.

I would like to complete survey work for AV Survey Number: 41 at Flat Rock, Mt Staypleton and Iska Crag (see p. 11 Survey Overview Maps). The survey would commence from the Mt Zero Carkpark, Tuesday 8<sup>th</sup> at 9am?

Further field work dates that I would like your feedback on include:

15<sup>th</sup> October – 18<sup>th</sup> October 2019 (3 days)

28<sup>th</sup> October – 1<sup>st</sup> November 2019 (5 days)

Over the next few months Parks Victoria will be surveying locations in the Grampians outside set-aside areas that are used by rock climbers with a known degree of frequency. We are hoping to assess 120 climbing area locations within the Grampians National Park to determine the tangible presence of Aboriginal cultural heritage that has not previously been assessed.

This assessment work will follow the process outlined in the draft rock climbing assessment process pdf attached. The empathises of this survey work is on locating climbing areas that do not have Aboriginal cultural heritage and are therefore suitable for rock climbing activity to be endorsed formally by Parks Victoria. As you can see from the process map where Aboriginal cultural heritage is found engagement with Traditional Owners will be undertaken to determine whether the undertaking processes under the Aboriginal Heritage Act 2006 is feasible or not; naturally the preference is to endorse locations without Aboriginal cultural heritage.

Please note that the terrain that is quite difficult and the nominated representative will need a fair degree of fitness and be willing to sign on to the JSA similar to Summerday Valley survey work in June.

If you have any questions I am happy to answer you enquiries.

Managing Country Together Directorate

T I M

<u>@parks.vic.gov.au</u>

**Parks Victoria** 

www.parks.vic.gov.au



EMA	C BOOKING FORM -	<b>CULTURAL</b> H	ERITAGE SERV	ICES
Name and Details of Requesting Organisation/ Company / Cultural Heritage Advisor	Principal Contact: Organisation: Parks Victor Phone: Mobile:	ia	Email:	@parks.vic.gov.au
On-Site Contact Person	Name:		Mobile:	
Type of project	Name of Project: AV Survey Number: 41 - Gr Park	ampians National	CHMP No.: CHMP Sponsor:	
	☐ CHMP Meeting ☐ CHMP Standard Assessn ☐ CHMP Complex Assessn ☐ CHMP Implementation ☐ Cultural Heritage Induct	nent	☐ CHP Implement ☐ CHP Assessmer  X Cultural Heritage ☐ Site Inspection ☐ Heritage Meeti	nt e Assessment/Investigation
Date/s Required	8 <sup>th</sup> -10 <sup>th</sup> October 2019			
Start/Finish Time	9am – 4:30pm			
Number of Field				
Representatives Required  Type of Fieldwork	X Pedestrian Survey	ction Works 🗆 S	alvage Excavation	ification and Recording
Describe Job Location/ Place to Meet (attach a map if difficult to describe)	Mt Zero Carpark, Mt Stayp	leton	X Map Attached:	
OH&S & Industry Accreditations	Required PPE Walking Boots	White card N\A	Railway	Other
Billing Details	Name: Address: Phone: Email:	@parks.vic	.gov.au	Purchase Order No: 18928
Signature:				

<u>Please note:</u> A cancellation fee of 50% of the confirmed booking request will be charged and applied if the activity is cancelled within 48 hours of commencement of the booking.

Ph:	Email:	@easternmaar.com.au

# **Exemption Certificate** c-0204



Please forward the completed Exemption Certificate to the Procurement Exemption Mailbox procurementexemption@parks.vic.gov.au for consideration.

rocurer details:		
Name:		
Position:		
Phone:		
Signature:		
Date:	04/10/2019	
Division:	Operations	

### **Details of proposed procurement:**

Procurement Title:	Grampians Climbing Area Cultural Heritage Surveys - Traditional Owner Participation	
Procurement Reference No:	ITS1-00677	
Procurement Description:	Parks Victoria have recently enforced set asides in the Grampians Geriwerd National Park. To understand the impact of visitation Aboriginal cultural heritage survey will be conducted to identify any Aboriginal cultural heritage values at 120+ areas within the national park. This exemption covers Traditional owner participation in the surveys is required because to procced without their participation would go outside the professional code of ethics to which MCT subscribe and create an adverse realtionship to which Park Victoria cannot entertain: <a href="https://australianarchaeologicalassociation.com.au/about/code-of-ethics/">https://australianarchaeologicalassociation.com.au/about/code-of-ethics/</a> <a href="https://aiatsis.gov.au/research/ethical-research/guidelines-ethical-research-australian-indigenous-studies">https://aiatsis.gov.au/research/ethical-research/guidelines-ethical-research-australian-indigenous-studies</a>	
Procurement Timeframe:	1 Days	
Estimated Value:		



Exemption Requested:	Restricted Tender/Limited No. of Quota	ntions
Exemption Reason Category:	Intellectual Property Rights	
Proposed supplier(s)	Eastern Maar Aboriginal Corporation Gunditj Mirring Traditional Owners Aboriginal Corporation Barengi Gadjin Land Council Aboriginal Corporation	ICN: 7585 ABN: 47 090 784 550 ICN: 4672 ABN: 30 030 646 482 ICN: 4395 ABN: 51 796 080 345
Proposed Contract Form	Purchase Order Terms & Conditions	*
<b>Proposed Contract Length</b>	22 Weeks	
Justification and evide	nce to support exemption:	
How will Value for Money I	oe achieved by this procurement approac	h?
the Grampians National of Aboriginal cultural he	upport the delivery of a Cultural Heritage S I Park; the assessment will inform Parks V eritage values at known rock climbing loc uitable for recreational rock climbing to be	ictoria about the presence/absence ations and make recommendations
How will the proposed prod	curement process be conducted:	
Purchase Order Terms & Co	nditions	
Risk, probity and OHS mana	agement:	
	inagement Procedure, MAN-143 Probity I efits & Hospitality Procedure, PRO-123 C s.	
☑ Endorsed	☑ Endorsed	☐ Endorsed
☐ Not Endorsed	☐ Not Endorsed	☐ Not Endorsed
PV Procurement Date:/	CFO 8 //0/20	Name: Not required for this expenditure threshold Chief Executive Date: / /20
Guidance:		

- all details except signatures and dates should be typed
- · any guidance text (including these notes) and any highlighting should also be removed
- an <u>approved</u> C-0204 Exemption Certificate is MANDATORY if you are intending on not using a required procurement process
- the expectation is that they are a rarity and must be applied for FIRST, before engaging a supplier
- they will only be granted retrospectively, for genuine emergency management purposes.
- under no circumstances will they be granted because you failed to allow yourself sufficient time for a procurement activity
- this form must be <u>endorsed</u> by BOTH PV Procurement and the CFO. Chief Executive approval is also required for procurement above \$150,000 (Incl. GST). If endorsement is not received the form will automatically be rejected by the Chief Executive as being non-compliant
- forward the completed Exemption Certificate to the Procurement Exemption Mailbox procurementexemption@parks.vic.gov.au for consideration



From: Sent: To: Cc: Subject:	Monday, 7 October 2019 6:53 AM  Re: AV Survey Number: 41 - Grampians National Park - Field Representative Request.
Hi and	
Good news. Late las Thursday.	at night I received confirmation from BGLC so that makes two groups participating this Tuesday-
I have had no luck v	vith Gunditj Mirring.
Is there any chance	either of you have mobile number contacts for either or
Regards	
Parks Victoria P: M:	Together Directorate  arks.vic.gov.au
I acknowledge the T their Elders past and	raditional Owners of Country throughout Victoria, and pay my respect to them, their culture and d present.
To: <	er 4, 2019 4:18:27 PM  @parks.vic.gov.au>; .vic.gov.au>  @parks.vic.gov.au>  - Grampians National Park - Field Representative Request.

So far I have Eastern Maar (will confirm on Monday); and I not had any response from Gunditj Mirring Traditional Owners Aboriginal Corporation or Barengi Gadjin Land Council Aboriginal Corporation. I have called key individual contact people and left messages.

I will have to postpose this survey if I haven't got confirmation by 12pm Monday.

To proceed without all group represented would go outside the professional code of ethics to which I subscribe and create an adverse situation to which Park Victoria cannot entertain:

https://australianarchaeologicalassociation.com.au/about/code-of-ethics/ & https://aiatsis.gov.au/research/ethical-research/guidelines-ethical-research-australian-indigenous-studies

Regards,

	-
Managing Count	ry Together Directorate
T	IM
E	@parks.vic.gov.au
Parks Victoria	•

#### www.parks.vic.gov.au

I acknowledge the Traditional Owners of Country throughout Victoria, and pay my respect to them, their culture and their Elders past and present.

From:
Sent: Tuesday, 1 October 2019 12:50 PM

To: @bglc.com.au

Cc: < @parks.vic.gov.au>; < @parks.vic.gov.au>; < @parks.vic.gov.au>; < @parks.vic.gov.au>; < @parks.vic.gov.au>;

Subject: AV Survey Number: 41 - Grampians National Park - Field Representative Request.

Hi

I was enquiring about whether a BGLA representative (1) would be available for field survey work on Tuesday – Thursday ( $8^{th} - 10^{th}$  October) next week?

During these three days I would like to complete survey work for AV Survey Number: 41 at Flat Rock, Mt Staypleton and Iska Crag (see p. 11 Survey Overview Maps). The survey would commence from the Mt Zero Carkpark, Tuesday 8<sup>th</sup> at 9am?

Further field work dates that I would like your feedback on include:

15<sup>th</sup> October – 18<sup>th</sup> October 2019 (3 days) 28<sup>th</sup> October – 1<sup>st</sup> November 2019 (5 days)

Over the next few months Parks Victoria will be surveying locations in the Grampians outside set-aside areas that are used by rock climbers with a known degree of frequency. We are hoping to assess 120 climbing area locations (see survey overview maps) within the Grampians National Park to determine the tangible presence of Aboriginal cultural heritage that has not previously been assessed.

This assessment work will follow the process outlined in the draft rock climbing assessment process pdf attached. The empathises of this survey work is on locating areas that do not have Aboriginal cultural heritage and are therefore suitable for rock climbing activity to be endorsed formally by Parks Victoria. As you can see from the process map where Aboriginal cultural heritage is found engagement with Traditional Owners will be undertaken to determine whether the undertaking processes under the Aboriginal Heritage Act 2006 is feasible or not; naturally the preference is to endorse locations without Aboriginal cultural heritage.

Please note that the terrain that is quite difficult and the nominated representative will need a fair degree of fitness and be willing to sign on to the JSA similar to Summerday Valley survey work in June.

If you have any questions I am happy to answer you enquiries.

Managing Country Together Directorate
T I M
E @parks.vic.gov.au

**Parks Victoria** 

www.parks.vic.gov.au

I acknowledge the Traditional Owners of Country throughout Victoria, and pay my respect to them, their culture and their Elders past and present.

From: Sent: To: Cc: Subject: Attachments:	Friday, 11 October 2019 10:50 AM  @bglc.com.au  FW: AV Survey Number: 41 - Grampians National Park - Field Representative Request.  Survey Overview Maps opt.pdf
Hi ,	
I was enquiring about whether a Thursday 15 <sup>th</sup> October – 18 <sup>th</sup> Oc	a BGLC representative (1) would be available for field survey work on Tuesday – tober 2019 (3 days) next week?
	will be completing survey work for AV Survey Number: 41 remaining areasee p. 11 Survey Overview Maps); Staypleton Campground (see p. 13 Survey rack Locations (see p. 15 Survey Overview Maps).
The survey would commence from	om the Mt Zero Carkpark, Tuesday 15 <sup>th</sup> at 9am?
	would like your confirmation of a BGLC representative (1) for the $28^{th}$ October – $1^{st}$ will likely focus on climbing areas in the the Halls Gap locality. I will provide week's survey.
If you have any questions I am h	nappy to answer you enquiries.
Managing Country Together Dir T I M E @parks.vic.gov Parks Victoria	

www.parks.vic.gov.au

I acknowledge the Traditional Owners of Country throughout Victoria, and pay my respect to them, their culture and their Elders past and present.

From: Sent: To: Cc: Subject: Attachments:	Friday, 11 October 2019 10:59 AM  @easternmaar.com.au;  FW: AV Survey Number: 41 - Grampians N Survey Overview Maps opt.pdf; EMAC-BO SERVICES 15-17th Oct 2019.pdf	@easternmaar.com.au lational Park - Field Representative Request OKING-FORM-CULTURAL-HERITAGE-
Hi and		
I am enquiring about whether a E Thursday 15 <sup>th</sup> October – 18 <sup>th</sup> Octo	MAC representative (1) would be available ober 2019 (3 days) next week?	e for field survey work on Tuesday –
·	will be completing survey work for b. 11 Survey Overview Maps); Staypleton Cons (see p. 15 Survey Overview Maps).	AV Survey Number: 41 remaining areas at ampground (see p. 13 Survey Overview
The survey would commence from	m the Mt Zero Carkpark, Tuesday 15 <sup>th</sup> at 9a	am.
	ould like your confirmation of a EMAC repro I likely focus on climbing areas in the Halls	esentative (1) for the $28^{th}$ October – $1^{st}$ Gap locality. I will provide confirmation on
If you have any questions I am ha	ppy to answer you enquiries.	
Managing Country Together Direct I M E @parks.vic.gov.  Parks Victoria		

www.parks.vic.gov.au

I acknowledge the Traditional Owners of Country throughout Victoria, and pay my respect to them, their culture and their Elders past and present.



EMAC BOOKING FORM - CULTURAL HERITAGE SERVICES				
Name and Details of Requesting Organisation/ Company / Cultural Heritage Advisor	Principal Contact: Organisation: Parks Victo Phone: Mobile:	ria	Email:	@parks.vic.gov.au
On-Site Contact Person	Name:		Mobile:	
Type of project	Name of Project: AV Survey Number: 41 - 6 Park	Grampians National	CHMP No.: CHMP Sponsor:	
	☐ CHMP Meeting ☐ CHMP Standard Assessment ☐ CHMP Complex Assessment ☐ CHMP Implementation ☐ Cultural Heritage Induction		☐ CHP Implementation ☐ CHP Assessment  X Cultural Heritage Assessment/Investigation ☐ Site Inspection ☐ Heritage Meeting	
Date/s Required	15 <sup>th</sup> -17 <sup>th</sup> October 2019 (3	days)		
Start/Finish Time	9am – 4:30pm			
Number of Field				
Representatives Required  Type of Fieldwork	1   X Pedestrian Survey   Excavation   Aboriginal Place Identification and Recording   Management and Protection Works   Salvage Excavation   Monitoring Ground Disturbance/Implementation works   Other (describe):			
Describe Job Location/ Place to Meet (attach a map if difficult to describe)	Mt Zero Carpark, Mt Staypleton  X Map Attached:			
OH&S & Industry Accreditations	Required PPE Walking Boots	White card N\A	Railway	Other
Billing Details	Name: Address: Phone: Email:  Purchase Orde No: 18928  Purchase Orde			10000
Signature:				

<u>Please note:</u> A cancellation fee of 50% of the confirmed booking request will be charged and applied if the activity is cancelled within 48 hours of commencement of the booking.

Ph:	Email:	@easternmaar.com.au

From: Sent: To:	Friday, 11 October 2019 2:16 PM
Subject:	FW: AV Survey Number: 41 - Grampians National Park - Field Representative Request.
Got one!	
Managing Country Together Direct T	
Sent: Friday, 11 October 2019 2:0 To: <	tjmirring.com] 13 PM @parks.vic.gov.au> 41 - Grampians National Park - Field Representative Request.
Hi	
Yes GUnditj Mirring will have a re	presentative for Tuesday?
Is that for 3 days again?	
From: [mailto] Sent: Friday, 11 October 2019 10 To: < @gunditjmirring. Cc: < @parks.vic.gov.au>; < @parks.vic.gov.au> Subject: RE: AV Survey Number: 4	com>;
Hi and	
My apologies for the incorrectly r	eferencing BGLC in this email.
Regards,	
Managing Country Together Direct T I M E @parks.vic.gov.a	

#### www.parks.vic.gov.au

I acknowledge the Traditional Owners of Country throughout Victoria, and pay my respect to them, their culture and their Elders past and present.

From: Sent: Friday, 11 October 2019 10:52 AM @gunditjmirring.com; @gunditjmirring.com Cc: < @parks.vic.gov.au>; @parks.vic.gov.au>; @parks.vic.gov.au>; @parks.vic.gov.au> Subject: FW: AV Survey Number: 41 - Grampians National Park - Field Representative Request. and I am enquiring about whether a BGLC representative (1) would be available for field survey work on Tuesday – Thursday 15<sup>th</sup> October – 18<sup>th</sup> October 2019 (3 days) next week? During these three days will be completing survey work for AV Survey Number: 41 remaining areas

The survey would commence from the Mt Zero Carkpark, Tuesday 15<sup>th</sup> at 9am.

Overview Maps) and Pohlners Track Locations (see p. 15 Survey Overview Maps).

Further field work dates that I would like your confirmation of a BGLC representative (1) for the  $28^{th}$  October –  $1^{st}$  November 2019 (5 days). This will likely focus on climbing areas in the Halls Gap locality. I will provide confirmation on this after next week's survey.

at Flat Rock Hollow Mountain (see p. 11 Survey Overview Maps); Staypleton Campground (see p. 13 Survey

If you have any questions I am happy to answer you enquiries.

Managing Country Together Directorate
T I M
E @parks.vic.gov.au
Parks Victoria

#### www.parks.vic.gov.au

I acknowledge the Traditional Owners of Country throughout Victoria, and pay my respect to them, their culture and their Elders past and present.

#### **DISCLAIMER**

\*\*\*\*\*\*\*\*\*\*\*

This message and any files transmitted with it are intended only for the addressee. This message may contain confidential or privileged information. If you are not the addressee of this message you must not read, copy, distribute this information or take an action in reliance on it. If you have received this message in error you are requested to immediately contact the sender or Parks Victoria at <a href="mailto:postmaster@parks.vic.gov.au">postmaster@parks.vic.gov.au</a> and delete the original and any copies of this message and any files transmitted with it. The views expressed in this message are those of the individual sender, except where the sender has the authority and specifically states them to be the views of Parks Victoria. Parks Victoria accepts no liability for any damage caused in the transmission, receipt or opening of this message and any files transmitted with it.

\*\*\*\*\*\*\*\*\*\*\*\*

From:	Tuesday 15 October 2010 10:20 AM
Sent: To:	Tuesday, 15 October 2019 10:38 AM
Subject:	Re: AV Survey Number: 41 - Grampians National Park - Field Representative Request.
Hi	
Tomorrow we will be meeting	at Ngamadjidj/ Staypleton campground at 9 am.
Cheers	
Managing Country Together Di	rectorate
Parks Victoria	
P: M: @parks.vic.gov	au
C parameters.	
I acknowledge the Traditional ( their Elders past and present.	Owners of Country throughout Victoria, and pay my respect to them, their culture and
From: < @gunditjmin Sent: Tuesday, October 15, 200 To: < Subject: RE:	
Just wanted to check if tomorro	ow was meeting at mt zero car park 9am
Just when ya get a chance	
From: [mailto] Sent: Tuesday, 15 October 201 To: @gunditjmirrin Subject: Re: AV Survey Numbe	
Thank you for your update.	
My condolences to the group.	
Managing Country Together Di Parks Victoria	rectorate
P: M: @parks.vic.gov.	<u>au</u>
I acknowledge the Traditional (	Owners of Country throughout Victoria, and pay my respect to them, their culture and

their Elders past and present.

1

From: < <u>@gunditjmirring.com</u> > Sent: Tuesday, October 15, 2019 7:45:04 AM
Co: @parks.vic.gov.au>
Subject: Re: AV Survey Number: 41 - Grampians National Park - Field Representative Request.
di d
ust forgot to let you know
had someone lined up to do today but there was some over the weekend.
have who will be there tomorrow
Sorry for the inconvenience
Thanks
Sent from my iPhone
On 11 Oct 2019, at 2:06 pm, <
Yes three days, Tuesday- Thursday
cheers,
Managing Country Together Directorate
Parks Victoria
P: M: @parks.vic.gov.au
I acknowledge the Traditional Owners of Country throughout Victoria, and pay my respect to
them, their culture and their Elders past and present.
From: < @gunditjmirring.com> Sent: Friday, October 11, 2019 2:03:25 PM
To: <u>@parks.vic.gov.au</u> > Subject: RE: AV Survey Number: 41 - Grampians National Park - Field Representative Request.
Hi Hi
Yes GUnditj Mirring will have a representative for Tuesday?
Is that for 3 days again?

To: < @	[mailto ctober 2019 10:56 AM gunditjmirring.com>;	@parks.vic.go	@gunditjmirring.com>
<	rks.vic.gov.au>; @parks.vic.gov.au>;	s.vic.gov.au>; < < ians National P	@parks.vic.gov.au>; @parks.vic.gov.au> ark - Field Representative Request.
Hi and			
My apologies for t	he incorrectly referencing	BGLC in this e	mail.
Regards,			
Parks Victoria  www.parks.vic.gov I acknowledge the			out Victoria, and pay my respect to them,
To: @gunditjm Cc: <j @pa<="" th=""><th>&lt; <u>@parks</u> rks.vic.gov.au&gt;; @parks.vic.gov.au&gt;;</th><th>itjmirring.com s.vic.gov.au&gt;;</th><th><pre>@parks.vic.gov.au&gt;; @parks.vic.gov.au&gt; Park - Field Representative Request.</pre></th></j>	< <u>@parks</u> rks.vic.gov.au>; @parks.vic.gov.au>;	itjmirring.com s.vic.gov.au>;	<pre>@parks.vic.gov.au&gt;; @parks.vic.gov.au&gt; Park - Field Representative Request.</pre>
Hi and	I		
-	out whether a BGLC repres By 15 <sup>th</sup> October – 18 <sup>th</sup> Octo		ould be available for field survey work on ys) next week?
_	t Flat Rock Hollow Mounta	in (see p. 11 S	g survey work for AV Survey Number: 41 urvey Overview Maps); Staypleton ers Track Locations (see p. 15 Survey
The survey would	commence from the Mt Zo	ero Carkpark, 1	uesday 15 <sup>th</sup> at 9am.
October – 1 <sup>st</sup> Nove		will likely focus	n of a BGLC representative (1) for the 28 <sup>th</sup> on climbing areas in the Halls Gap s survey.
If you have any qu	estions I am happy to ansv	wer you enquir	ies.

Managing Country Together Directorate



**Parks Victoria** 

### www.parks.vic.gov.au

I acknowledge the Traditional Owners of Country throughout Victoria, and pay my respect to them, their culture and their Elders past and present.

### DISCLAIMER

\*\*\*\*\*\*\*\*\*\*

This message and any files transmitted with it are intended only for the addressee. This message may contain confidential or privileged information. If you are not the addressee of this message you must not read, copy, distribute this information or take an action in reliance on it. If you have received this message in error you are requested to immediately contact the sender or Parks Victoria at <a href="mailto:postmaster@parks.vic.gov.au">postmaster@parks.vic.gov.au</a> and delete the original and any copies of this message and any files transmitted with it. The views expressed in this message are those of the individual sender, except where the sender has the authority and specifically states them to be the views of Parks Victoria. Parks Victoria accepts no liability for any damage caused in the transmission, receipt or opening of this message and any files transmitted with it.

\*\*\*\*\*\*\*\*\*\*\*

### DISCLAIMER

\*\*\*\*\*\*\*\*\*\*

This message and any files transmitted with it are intended only for the addressee. This message may contain confidential or privileged information. If you are not the addressee of this message you must not read, copy, distribute this information or take an action in reliance on it. If you have received this message in error you are requested to immediately contact the sender or Parks Victoria at <a href="mailto:postmaster@parks.vic.gov.au">postmaster@parks.vic.gov.au</a> and delete the original and any copies of this message and any files transmitted with it. The views expressed in this message are those of the individual sender, except where the sender has the authority and specifically states them to be the views of Parks Victoria. Parks Victoria accepts no liability for any damage caused in the transmission, receipt or opening of this message and any files transmitted with it.

\*\*\*\*\*\*\*\*\*\*\*

### DISCLAIMER

\*\*\*\*\*\*\*\*\*\*\*

This message and any files transmitted with it are intended only for the addressee. This message may contain confidential or privileged information. If you are not the addressee of this message you must not read, copy, distribute this information or take an action in reliance on it. If you have received this message in error you are requested to immediately contact the sender or Parks Victoria at <a href="mailto:postmaster@parks.vic.gov.au">postmaster@parks.vic.gov.au</a> and delete the original and any copies of this message and any files transmitted with it. The views expressed in this message are those of the individual sender, except where the sender has the authority and specifically states them to be the views of Parks Victoria. Parks Victoria accepts no liability for any damage caused in the transmission, receipt or opening of this message and any files transmitted with it.

\*\*\*\*\*\*\*\*\*\*

From: Sent: To: Cc: Subject:	Wednesday, 23 October 2019 10:27 AM  @bglc.com.au; compliance  AV Survey Number: 41 - Grampians National Park - Field Representative Request.
Hi	I
	ether a BGLC representative (1) would be available for field survey work on Tuesday 29 October – per 2019 (3 days) next week?
During these three vicinity of Halls Gap	days and I will be completing survey work for AV Survey Number: 41 in the (see p. 3 Survey Overview Maps in previous email).
The survey would o	commence from the Wonderland Carkpark, Mt Victory Road, Halls Gap on Tuesday 29 <sup>th</sup> at 9am.
Further field work on November 2019 (3	dates that I would like your confirmation of a representative (1) for the 12 November $2019 - 14$ days).
If you have any que	estions I am happy to answer you enquiries.
Managing Country	Together Directorate
E @ Parks Victoria	parks.vic.gov.au
www.parks.vic.gov	.au

I acknowledge the Traditional Owners of Country throughout Victoria, and pay my respect to them, their culture and their Elders past and present.

From: Sent: To: Cc:	Wednesday, 23 October 20 @easternmaar.com	n.au';	@easternmaar.com.au' @easternmaar.com.au;
Subject:		-	- Field Representative Request.
Attachments:	EMAC-BOOKING-FORM-CU	LTUKAL-HEKITAGE-SEI	RVICES 29-3 IOCT 19.pat
Hi and			
I am writing to confirm whether october – Thursday 31 October		ould be available for fi	eld survey work on Tuesday 29
During these three days of Halls Gap (see p. 3 Survey Ove	•	•	V Survey Number: 41 in the vicinity
The survey would commence fro	m the Wonderland Carkpark,	Mt Victory Road, Hall	s Gap on Tuesday 29 <sup>th</sup> at 9am.
Further field work dates that I wo November 2019 (3 days).	ould like your confirmation of	a representative (1) f	or the 12 November 2019 – 14
If you have any questions I am ha	ppy to answer you enquiries		
Managing Country Together Dire	ctorate		
T IM			
E @parks.vic.gov. Parks Victoria	<u>au</u>		
rains victoria			
www.parks.vic.gov.au			

www.parks.vic.gov.au

I acknowledge the Traditional Owners of Country throughout Victoria, and pay my respect to them, their culture and their Elders past and present.



EMA	C BOOKING FORM - CU	LTURAL H	ERITAGE SERV	ICES	
Name and Details of Requesting Organisation/ Company / Cultural Heritage Advisor	Principal Contact:  Organisation: Parks Victoria  Phone:  Mobile:		Email:	@parks.vic.gov.au	
On-Site Contact Person	Name:		Mobile:		
Type of project	Name of Project: AV Survey Number: 41 - Gramp Park	ians National	CHMP No.: CHMP Sponsor:		
	☐ CHMP Meeting ☐ CHMP Standard Assessment ☐ CHMP Complex Assessment ☐ CHMP Implementation ☐ Cultural Heritage Induction		☐ CHP Implementation ☐ CHP Assessment  X Cultural Heritage Assessment/Investigation ☐ Site Inspection ☐ Heritage Meeting		
Date/s Required	29 <sup>th</sup> -31st October 2019 (three o	days)			
Start/Finish Time	9am – 4:30pm				
Number of Field					
Representatives Required  Type of Fieldwork	X Pedestrian Survey ☐ Excava ☐ Management and Protection ☐ Monitoring Ground Disturbar ☐ Other (describe):	Works 🗆 S	alvage Excavation	ification and Recording	
Describe Job Location/ Place to Meet (attach a map if difficult to	Wonderland Carpark, Mt Victor	y Road, Halls C	oap .		
describe)			X Map Attached:		
OH&S & Industry Accreditations	Required PPE Walking Boots	White card N\A	Railway	Other	
Billing Details	Name: Address: Phone: 0 Email:	@parks.vic	.gov.au	Purchase Order No: 18928	
Signature:					

<u>Please note:</u> A cancellation fee of 50% of the confirmed booking request will be charged and applied if the activity is cancelled within 48 hours of commencement of the booking.

Ph:	Email:	@easternmaar.com.au

To:	November 2019 9:37 AM y Number: 41 - Grampians National Park - Field Representative
Thanks going to be a fun three days.	
Managing Country Together Directorate  T I M  E @parks.vic.gov.au  Parks Victoria	
www.parks.vic.gov.au I acknowledge the Traditional Owners of Countheir Elders past and present.	try throughout Victoria, and pay my respect to them, their culture and
From: [mailto @bglc.co Sent: Thursday, 7 November 2019 8:34 AM To: < @parks.vio Subject: RE: - Grampian	
Live for it I'll be there mate see U	then
On 6 Nov. 2019 4:21 pm, Here we go again!!!!!	@parks.vic.gov.au> wrote:
Hi and	
I am to confirm whether a BGLC representative November – Thursday 14 November 2019 (3 d	e (1) would be available for field survey work on Tuesday 12 ays) next week?
During these three days and I vicinity of Mt Rosea, Bundaleer (see p. 1 Surve	will be completing survey work for AV Survey Number: 41 in the cy Overview Maps in previous email).
The survey would commence from the Mt Rose	ea Carkpark, Silverband Road, Halls Gap on Tuesday 12 <sup>th</sup> at 9am.
Further field work dates that I would like your November 2019 (3 days).	confirmation of a representative (1) for the 26 November 2019 – 28
If you have any questions I am happy to answe	r you enquiries.
Managing Country Together Directorate  T I M  E @parks.vic.gov.au	

### www.parks.vic.gov.au

I acknowledge the Traditional Owners of Country throughout Victoria, and pay my respect to them, their culture and their Elders past and present.

:								
Wednesday, 23	3 October 20	19 10:27 AM						
@bglc.com.au	;	<	@bglc.com.au>	•				
	<	@parks.v	/ic.gov.au>;	<		@parks.vic.g	gov.au>	
ct: AV Survey N	lumber: 41 -	Grampians N	lational Park - Fi	eld Repre	esentative Re	equest.		
		•	• •	ıvailable f	for field surv	ey work on ∃	Tuesday 29 Octo	ober –
•	•		•	•	•	V Survey Nu	ımber: 41 in the	
ty of Halls Gap	(see p. 5 Sui	vey Overviev	v iviaps ili previo	us Elliali)	<b>).</b>			
urvey would co	mmence fro	m the Wonde	erland Carkpark,	Mt Victo	ry Road, Hal	ls Gap on Tu	iesday 29 <sup>th</sup> at 9a	ım.
	Wednesday, 23 @bglc.com.au ct: AV Survey N and o confirm wheday 31 Octobe g these three decry of Halls Gap	Wednesday, 23 October 20 @bglc.com.au;  ct: AV Survey Number: 41 -  and  o confirm whether a BGLC r day 31 October 2019 (3 day g these three days cy of Halls Gap (see p. 3 Sur	Wednesday, 23 October 2019 10:27 AM  @bglc.com.au;  < @parks.v  ct: AV Survey Number: 41 - Grampians N  and  o confirm whether a BGLC representativ day 31 October 2019 (3 days) next weel  g these three days  cy of Halls Gap (see p. 3 Survey Overview	Wednesday, 23 October 2019 10:27 AM  @bglc.com.au;	Wednesday, 23 October 2019 10:27 AM  @bglc.com.au;  < @parks.vic.gov.au>;  ct: AV Survey Number: 41 - Grampians National Park - Field Representation  o confirm whether a BGLC representative (1) would be available aday 31 October 2019 (3 days) next week?  g these three days  and I will be completing surve by of Halls Gap (see p. 3 Survey Overview Maps in previous email)	Wednesday, 23 October 2019 10:27 AM  @bglc.com.au;	Wednesday, 23 October 2019 10:27 AM  @bglc.com.au;	Wednesday, 23 October 2019 10:27 AM  @bglc.com.au;  @parks.vic.gov.au>;  @parks.vic.gov.au>;  ct: AV Survey Number: 41 - Grampians National Park - Field Representative Request.  and  o confirm whether a BGLC representative (1) would be available for field survey work on Tuesday 29 Octobay 31 October 2019 (3 days) next week?  g these three days  and I will be completing survey work for AV Survey Number: 41 in the

Further field work dates that I would like your confirmation of a representative (1) for the 12 November 2019 - 14 November 2019 (3 days).

If you have any questions I am happy to answer you enquiries.

Managing Country Together Directorate

T I M

E @parks.vic.gov.au

**Parks Victoria** 

### www.parks.vic.gov.au

I acknowledge the Traditional Owners of Country throughout Victoria, and pay my respect to them, their culture and their Elders past and present.

### **DISCLAIMER**

\*\*\*\*\*\*\*\*\*\*\*

This message and any files transmitted with it are intended only for the addressee. This message may contain confidential or privileged information. If you are not the addressee of this message you must not read, copy, distribute this information or take an action in reliance on it. If you have received this message in error you are requested to immediately contact the sender or Parks Victoria at postmaster@parks.vic.gov.au and delete the original and any copies of this message and any files transmitted with it. The views expressed in this message are those of the individual sender, except where the sender has the authority and specifically states them to be the views of Parks Victoria. Parks Victoria accepts no liability for any damage caused in the transmission, receipt or opening of this message and any files transmitted with it.

\*\*\*\*\*\*\*\*\*\*

From: Sent: To: Cc: Subject:	Thursday, 7 November 2019 9:48 AM  RE: AV Survey Number: 41 - Grampians National Park - Field Representative Request.
ні	
No Problems I'll make sure	is CC'd.
FYI I sent through an invoice requ	est for October dates via vendorpanel yesterday.
Cheers,	
Managing Country Together Direct T I M E @parks.vic.gov.a Parks Victoria	
www.parks.vic.gov.au I acknowledge the Traditional Ow their Elders past and present.	ners of Country throughout Victoria, and pay my respect to them, their culture and
From: [mailto: @bglc.com.au	
Sent: Thursday, 7 November 2019 To: <	@parks.vic.gov.au>;
Cc: <	@parks.vic.gov.au>; < @parks.vic.gov.au>;
	c.com.au> ·1 - Grampians National Park - Field Representative Request.
Hi	
Thanks for sending that through. to those dates.	should be available unless busy doing for PV – we'll know closer
Can you please also CC our	, to all future correspondence.
Thanks,	
From: < Sent: Wednesday, 6 November 20 To: < @bglc.com.au>; Cc: < Subject: RE:	@parks.vic.gov.au> 019 4:21 PM  <

### www.parks.vic.gov.au

I acknowledge the Traditional Owners of Country throughout Victoria, and pay my respect to them, their culture and their Elders past and present.

### **DISCLAIMER**

\*\*\*\*\*\*\*\*\*\*

This message and any files transmitted with it are intended only for the addressee. This message may contain confidential or privileged information. If you are not the addressee of this message you must not read, copy, distribute this information or take an action in reliance on it. If you have received this message in error you are requested to immediately contact the sender or Parks Victoria at <a href="mailto:postmaster@parks.vic.gov.au">postmaster@parks.vic.gov.au</a> and delete the original and any copies of this message and any files transmitted with it. The views expressed in this message are those of the individual sender, except where the sender has the authority and specifically states them to be the views of Parks Victoria. Parks Victoria accepts no liability for any damage caused in the transmission, receipt or opening of this message and any files transmitted with it.

\*\*\*\*\*\*\*\*\*\*\*

From: Sent: To: Cc:	Thursday, 21 November 2019 6:37 PM @bglc.com.au';
Subject:	Re: AV Survey Number: 41 - Grampians National Park - Field Representative Request.
Hi	
am writing confirm a BGLC reprenext week?	esentative (1) field survey work on 26 November 2019 – 28 November 2019 (3 days)
During these three days vicinity of Mt Rosea, Bundaleer and	and I will be completing survey work for AV Survey Number: 41 in the nd Halls Gap. see p. 1 Survey Overview Maps in previous email).
The survey would commence fror	n the Mt Rosea Carkpark, Silverband Road, Halls Gap on Tuesday 26th at 9am.
f you have any questions I am ha	ppy to answer you enquiries.
Managing Country Together Direct Parks Victoria P: M: @parks.vic.gov.au acknowledge the Traditional Ow their Elders past and present.	
From: Sent: Wednesday, November 6, 2 Fo: @bglc.com.au' < @bglc.c Cc: < Subject: RE: AV Survey Number: 4	
Here we go again!!!!!	
Hi and ,	
am to confirm whether a BGLC r November – Thursday 14 Novem	epresentative (1) would be available for field survey work on Tuesday 12 ber 2019 (3 days) next week?
During these three days vicinity of Mt Rosea, Bundaleer(s	and I will be completing survey work for AV Survey Number: 41 in the see p. 1 Survey Overview Maps in previous email).
The survey would commence fror	n the Mt Rosea Carkpark, Silverband Road, Halls Gap on Tuesday 12 <sup>th</sup> at 9am.

If you have any questions I am happy to answer you enquiries.

November 2019 (3 days).

Further field work dates that I would like your confirmation of a representative (1) for the 26 November 2019 – 28

Managing Country Together Directorate
T I M @parks.vic.gov.au
Parks Victoria
www.parks.vic.gov.au I acknowledge the Traditional Owners of Country throughout Victoria, and pay my respect to them, their culture and their Elders past and present.
From: Sent: Wednesday, 23 October 2019 10:27 AM
To: @bglc.com.au; < @bglc.com.au>
Cc: @parks.vic.gov.au>; @parks.vic.gov.au> Subject: AV Survey Number: 41 - Grampians National Park - Field Representative Request.
Subject. Av Survey Number: 41 Grampians National Lark Freid Representative Request.
Hi and ,
I am to confirm whether a BGLC representative (1) would be available for field survey work on Tuesday 29 October – Thursday 31 October 2019 (3 days) next week?
During these three days and I will be completing survey work for AV Survey Number: 41 in the vicinity of Halls Gap (see p. 3 Survey Overview Maps in previous email).
The survey would commence from the Wonderland Carkpark, Mt Victory Road, Halls Gap on Tuesday 29 <sup>th</sup> at 9am.
Further field work dates that I would like your confirmation of a representative (1) for the 12 November 2019 $-$ 14 November 2019 (3 days).
If you have any questions I am happy to answer you enquiries.
Managing Country Together Directorate
T I M @parks.vic.gov.au
Parks Victoria
www.parks.vic.gov.au
www.pains.vic.gov.du

I acknowledge the Traditional Owners of Country throughout Victoria, and pay my respect to them, their culture and their Elders past and present.

# Exemption Certificate C-0204



Please forward the completed Exemption Certificate to the Procurement Exemption Mailbox <u>procurementexemption@parks.vic.gov.au</u> for consideration.

Procurer details:	•
-------------------	---

Name:	
Position:	
Phone:	
Signature:	
Date:	16/01/2020
Division:	Operations

### Details of proposed procurement:

Procurement Title:	Photogrammetry Equipment			
Procurement Reference No:	ITS1-00792			
Procurement Description:	Supply of four EMLID photogrammetry kits for the recording of rock art and other Aboriginal cultural heritage places within Grampians National Park and elsewhere.			
Procurement Timeframe:	14 Days			
Procurement Type:	Goods and Services  (Please note: an exemption relating to the procurement of Works or Constructions Services will require internal PV approval and Ministerial approval)			
Estimated Value:				
Exemption Requested:	Restricted Tender/Limited No. of Quotations			
Exemption Reason Category:	Sole supplier in market			
Proposed supplier(s)	Mangoesmapping Pty Ltd.	ABN: 13 602 549 557		



	<insert details=""></insert>	ABN: <insert details=""></insert>
	<insert details=""></insert>	ABN: <insert details=""></insert>
Proposed Contract Form	Purchase Order Terms &	Conditions
Proposed Contract Length	Supply	

### Justification and evidence to support exemption:

### How will Value for Money be achieved by this procurement approach?

Mangoes Mapping are the sole supplier of this equipment. These units are a fraction of the cost of any other multi-band Photogrammetry kits that offers the same functionality. Its use negates the need to post process the data also improving the speed of results, time and the subscription costs of post processing software. The puchase of four EMLID photogrammetry kits for the recording of rock art and other Aboriginal cultural heritage places within Grampians National Park and elsewhere will improve the costly field recording associated with heritage management activities. To be compliant under a current permit condition Parks Victoria are required to complete photogrammetry to monitor the impacts at Summerday Valley and this equipment will be the most cost-effective to meet these requirements. This purchase will improve our interoperability with our traditional owner partners and meet their expectations and provide skills based training and respond more rapidly to management impulses than we are currently able. For the Grampians project we anticipate this will accelerate both the Rock Art and Non-SPA assessment process now being able to leverage the existing MCT's Pix4D license to produce the three dimensional models of the impacts for preservation and conservation purposes. This purchase will also have applications to improve and make field assessments more rapid particularly in the response phase of emergencies. The reduced time required in the field to complete the task would have been a meaningful increase in both safety and the crews awaiting completion of this task. This equipment will also allow us to log the locations of the impacts with much higher degree of accuracy without the current office-based overhead. Mangoesmapping Pty Ltd is the only Australian supplier of Emlid Products.

Direct purchase via Vendo	rpanel and PO in FaP.	
Risk, probity and OHS ma	nagement:	
NiL		-
□ Endorsed	☑ Endorsed ☐ Not Endorsed	☐ Endorsed ☐ Not Endorsed
		Not required for this expenditure threshold
PV Procurement Date://200	Chief Financial Officer Date: 20 / /20 20	Chief Executive Officer Date: / /20

VICTORIA State Government

Version 2.3

From: Sent: To: Cc: Subject: Attachments:	Tuesday, 21 January 2020 1:14 PM  @bglc.com.au';  RE: AV Survey Number: 41 - Grampians National Park - Field Representative Request.  Survey Overview Maps opt.pdf
Hi and	
I am writing confirm a BGLC r (5 days)?	representative (1) field survey work on 10 February 2020 – 15 February 2020
During these three days in the vicinity of Harrop Track,	and I will be completing survey work for AV Survey Number: 41 Victoria Range. see p. 5 Survey Overview Maps Attached.
The survey would commence fit Mooralla.	rom 9am at the intersection of Glenelg River Rd and Harrops Track,
If you have any questions I am  Managing Country Together Direct T I M E @parks.vic.gov.a	ctorate
www.parks.vic.gov.au I acknowledge the Traditional Ow their Elders past and present.	ners of Country throughout Victoria, and pay my respect to them, their culture and
Hi and	
	happy to answer you enquiries I am writing confirm a BGLC representative vember 2019 – 28 November 2019 (3 days) next week?
During these three days in the vicinity of Mt Rosea, Bu	and I will be completing survey work for AV Survey Number: 41 ndaleer and Halls Gap. see p. 1 Survey Overview Maps in previous email).

1

The survey would commence from the Mt Rosea Carkpark, Silverband Road, Halls Gap on Tuesday 26th at

9am.

•
Managing Country Together Directorate Parks Victoria P: M:  @parks.vic.gov.au
I acknowledge the Traditional Owners of Country throughout Victoria, and pay my respect to them, their culture and their Elders past and present.
From:  Sent: Wednesday, November 6, 2019 4:21:03 PM  To: @bglc.com.au' < @bglc.com.au>; < @bglc.com.au>  Cc: <g @parks.vic.gov.au="">; &lt; @parks.vic.gov.au&gt;  Subject: RE: AV Survey Number: 41 - Grampians National Park - Field Representative Request.</g>
Here we go again!!!!!
Hi and and
I am to confirm whether a BGLC representative (1) would be available for field survey work on Tuesday 12 November – Thursday 14 November 2019 (3 days) next week?
During these three days and I will be completing survey work for AV Survey Number: 41 in the vicinity of Mt Rosea, Bundaleer (see p. 1 Survey Overview Maps in previous email).
The survey would commence from the Mt Rosea Carkpark, Silverband Road, Halls Gap on Tuesday 12 <sup>th</sup> at 9am.
Further field work dates that I would like your confirmation of a representative (1) for the 26 November 2019 $-$ 28 November 2019 (3 days).
If you have any questions I am happy to answer you enquiries.
Managing Country Together Directorate T (03) I M E @parks.vic.gov.au
Parks Victoria
www.parks.vic.gov.au I acknowledge the Traditional Owners of Country throughout Victoria, and pay my respect to them, their culture and their Elders past and present.
From:  Sent: Wednesday, 23 October 2019 10:27 AM  To: @bglc.com.au; < @bglc.com.au>  Cc:
Hi and and

i am to confirm whether a BGLC represe	entative (1) would be available for field survey work on Tuesday 29 October -
Thursday 31 October 2019 (3 days) next	t week?
, , , , , , , , , , , , , , , , , , , ,	
During these three days	and I will be completing survey work for AV Survey Number: 41 in the
vicinity of Halls Gap (see p. 3 Survey Ov	erview Maps in previous email).

The survey would commence from the Wonderland Carkpark, Mt Victory Road, Halls Gap on Tuesday 29<sup>th</sup> at 9am.

Further field work dates that I would like your confirmation of a representative (1) for the 12 November 2019 - 14 November 2019 (3 days).

If you have any questions I am happy to answer you enquiries.

Managing Country Together Directorate
T I M
E @parks.vic.gov.au
Parks Victoria

www.parks.vic.gov.au

I acknowledge the Traditional Owners of Country throughout Victoria, and pay my respect to them, their culture and their Elders past and present.

From: Sent: To: Cc: Subject: Attachments:	Thursday, 30 January 2020 2:42 PM  @easternmaar.com.au'; @easternmaar.com.au'  @easternmaar.com.au'  FW: AV Survey Number: 41 - Grampians National Park - Field Representative Request.  Survey Overview Maps opt.pdf; EMAC-BOOKING-FORM-CULTURAL-HERITAGE-  SERVICES Feb2020.pdf
Hi I am writing confirm an Eastern M days) ?	laar representative (1) field survey work on 10 February 2020 – 15 February 2020 (5
During these three days of Harrop Track, Victoria Range. se	and I will be completing survey work for AV Survey Number: 41 in the vicinity ee p. 5 Survey Overview Maps Attached.
The survey would commence fron	n 9am at the intersection of Glenelg River Rd and Harrops Track, Mooralla.
lf you have any questions I am haរុ	ppy to answer your enquiries.
their Elders past and present.  From:	ners of Country throughout Victoria, and pay my respect to them, their culture and
Sent: Thursday, 21 November 201 To: @gunditjmirring.com'	L9 6:39 PM ; @gunditjmirring.com'
To: @gunditjmirring.com'	@parks.vic.gov.au>; @gundigmiring.com @parks.vic.gov.au>
<b>Subject:</b> Re: AV Survey Number: 4	1 - Grampians National Park - Field Representative Request.  rring representative (1) field survey work on 26 November 2019 – 28 November 2019
During these three days of Mt Rosea, Bundaleer and Halls	and I will be completing survey work for AV Survey Number: 41 in the vicinity Gap. see p. 1 Survey Overview Maps in previous email).
The survey would commence fron	n the Mt Rosea Carkpark, Silverband Road, Halls Gap on Tuesday 26th at 9am.
If you have any questions I am hap	ppy to answer you enquiries.

Managing Country Together Directorate

Parks Victoria
P: M: @parks.vic.gov.au
wparks.vic.gov.au
I acknowledge the Traditional Owners of Country throughout Victoria, and pay my respect to them, their culture and their Elders past and present.
From: @parks.vic.gov.au>
Sent: Wednesday, November 6, 2019 4:20 pm  To: @gunditjmirring.com'; @gunditjmirring.com'
Cc:
Subject: RE: AV Survey Number: 41 - Grampians National Park - Field Representative Request.
Here we go again!!!!!
Hi and and
I am to confirm whether a Gunditj Mirring representative (1) would be available for field survey work on Tuesday 12 November – Thursday 14 November 2019 (3 days) next week?
During these three days and I will be completing survey work for AV Survey Number: 41 in the vicinity of Mt Rosea, Bundaleer (see p. 1 Survey Overview Maps in previous email).
The survey would commence from the Mt Rosea Carkpark, Silverband Road, Halls Gap on Tuesday 12 <sup>th</sup> at 9am.
Further field work dates that I would like your confirmation of a representative (1) for the 26 November 2019 $-$ 28 November 2019 (3 days).
If you have any questions I am happy to answer you enquiries.
Managing Country Together Directorate
T I M E Andrew.Martin@parks.vic.gov.au
Parks Victoria
www.parks.vic.gov.au
I acknowledge the Traditional Owners of Country throughout Victoria, and pay my respect to them, their culture and their Elders past and present.
From:
Sent: Wednesday, 23 October 2019 10:27 AM
To: @gunditjmirring.com'; @gunditjmirring.com'  Cc: @parks.vic.gov.au>; @parks.vic.gov.au>
Subject: AV Survey Number: 41 - Grampians National Park - Field Representative Request.
Hi and

I am writing to confirm whether a Gunditj Mirring representative (1) would be available for field survey work on Tuesday 29 October – Thursday 31 October 2019 (3 days) next week?

During these three days and I will be completing survey work for AV Survey Number: 41 for areas in the vicinity of Halls Gap (see p. 3 Survey Overview Maps).

The survey would commence from the Wonderland Carkpark, Mt Victory Road, Halls Gap on Tuesday 29<sup>th</sup> at 9am.

Further field work dates that I would like your confirmation of a representative (1) for the 12 November 2019 – 14 November 2019 (3 days).

If you have any questions I am happy to answer you enquiries.

Managing Country Together Directorate

T I M

E @parks.vic.gov.au

**Parks Victoria** 

www.parks.vic.gov.au

I acknowledge the Traditional Owners of Country throughout Victoria, and pay my respect to them, their culture and their Elders past and present.



EMA	AC BOOKING FORM - CU	LTURAL H	ERITAGE SERV	ICES	
Name and Details of Requesting Organisation/ Company / Cultural Heritage Advisor	Principal Contact: Organisation: Parks Victoria Phone: Mobile:		Email:	@ <sub> </sub>	parks.vic.gov.au
On-Site Contact Person	Name:		Mobile:		
Type of project	Name of Project: AV Survey Number: 41 - Gramp Park	ians National	CHMP No.: CHMP Sponsor:		
	☐ CHMP Meeting ☐ CHMP Standard Assessment ☐ CHMP Complex Assessment ☐ CHMP Implementation ☐ Cultural Heritage Induction		☐ CHP Implementation ☐ CHP Assessment  X Cultural Heritage Assessment/Investigation ☐ Site Inspection ☐ Heritage Meeting		
Date/s Required	10th - 14th Feburary 2020				
Start/Finish Time	9am – 4:30pm				
Number of Field					
Representatives Required  Type of Fieldwork	X Pedestrian Survey	Works 🗆 S	The second secon	ification	and Recording
Describe Job Location/ Place to Meet (attach a map if difficult to	The intersection of Glenelg Rive	er Rd and Harro	ops Track, Mooralla.		
describe)			X Map Attached:		
OH&S & Industry Accreditations	Required PPE Walking Boots	White card N\A	Railway	Ot	her
Billing Details	Name: Address: Phone: Email:	@parks.vic	.gov.au		Purchase Order No: 18928
Signature:					

<u>Please note:</u> A cancellation fee of 50% of the confirmed booking request will be charged and applied if the activity is cancelled within 48 hours of commencement of the booking.

1 -	Ph:	Email:	@easternmaar.com.au

	_
I am seeking to: ☑ Obtain a copy of the docu ☐ Other – Please detail:	uments   View the documents at Parks Victoria Head Office
lagree to the removal of third party persona	al information from all documents 🗹 Yes 🗌 No
lagree to the disclosure of my name and the process (if required) $\square$ Yes $\square$ No	e scope of my request to third parties to facilitate the legislated consultation
I have read the information on submitting a	FOI request on the Parks Victoria website.
• •	50 must be received by Parks Victoria before this request will be processed ying and other processing costs may be applicable.
I understand that the documents will not be	provided until all fees and charges have been received by Parks Victoria.
Signature:	Date:
Only complete the following section	ns if applicable to your request
Representative's details	
Representative's details  If you are using a representative like an adv	vocate or a lawyer, tell us who they are. (If you are completing this form as
Representative's details	vocate or a lawyer, tell us who they are. (If you are completing this form as
Representative's details  If you are using a representative like an adv someone's representative, tell us who you contitle:	vocate or a lawyer, tell us who they are. (If you are completing this form as
Representative's details  If you are using a representative like an adv someone's representative, tell us who you details	vocate or a lawyer, tell us who they are. (If you are completing this form as
Representative's details  If you are using a representative like an adv someone's representative, tell us who you details:  Title:  First Name(s):	vocate or a lawyer, tell us who they are. (If you are completing this form as are.)
Representative's details  If you are using a representative like an adv someone's representative, tell us who you describe:  First Name(s):  Surname:  Relationship to requestor (eg: lawyer, family duthority to act	vocate or a lawyer, tell us who they are. (If you are completing this form as are.)  Ily member, friend):
Representative's details  If you are using a representative like an adv someone's representative, tell us who you describe:  First Name(s):  Surname:  Relationship to requestor (eg: lawyer, family described to act	vocate or a lawyer, tell us who they are. (If you are completing this form as are.)
Representative's details  If you are using a representative like an adv someone's representative, tell us who you details:  Title:  First Name(s):  Surname:  Relationship to requestor (eg: lawyer, family to act  Please complete this section if you are using	vocate or a lawyer, tell us who they are. (If you are completing this form as are.)  Ily member, friend):  g a representative to assist you with your request with us.
Representative's details  If you are using a representative like an adv someone's representative, tell us who you destrict.  Title: First Name(s): Surname: Relationship to requestor (eg: lawyer, family to act Please complete this section if you are using	vocate or a lawyer, tell us who they are. (If you are completing this form as are.)  Ily member, friend):
Representative's details  If you are using a representative like an adv someone's representative, tell us who you destrict.  Title: First Name(s): Surname: Relationship to requestor (eg: lawyer, family to act Please complete this section if you are using	vocate or a lawyer, tell us who they are. (If you are completing this form as are.)  Ily member, friend):  g a representative to assist you with your request with us.
Representative's details  If you are using a representative like an adv someone's representative, tell us who you describe:  First Name(s): Surname: Relationship to requestor (eg: lawyer, family to act Please complete this section if you are using the section of the section if you are using the year.	vocate or a lawyer, tell us who they are. (If you are completing this form as are.)  Ily member, friend):  g a representative to assist you with your request with us.
Representative's details  If you are using a representative like an adv someone's representative, tell us who you describe.  Title: First Name(s): Surname: Relationship to requestor (eg: lawyer, family to act Please complete this section if you are using the complainant:  Complainant:	vocate or a lawyer, tell us who they are. (If you are completing this form as are.)  Ily member, friend):  g a representative to assist you with your request with us.  give permission and authorisation for my reaccess to any information concerning this request.  Representative:

### **Further Information**

For further information on the FOI Act and processes, please refer to the Office of the Victorian Information Commissioner website – <a href="https://www.ovic.vic.gov.au">www.ovic.vic.gov.au</a>.

Contact the FOI Officer by phoning the Parks Victoria Information Centre on 13 1963 or emailing <a href="mailto:foi@parks.vic.gov.au">foi@parks.vic.gov.au</a>

# Freedom of Information (FOI) Application Form



## FOI #2 - Grampians Reports

You can make a request for documents from Parks Victoria under the *Freedom of Information Act 1982* by using this form or otherwise submitting a request in writing.

### Instructions

Please ensure you have read the advice on the Parks Victoria website FOI page. Nou are unable to access the website, please request a copy of the full instructions.

Complete this form and either:

- send with a cheque/money order (payable to Parks Victoria) \$29 to FOI Orficer, Parks Victoria, Level 10, 535 Bourke Street, Melbourne VIC 3000, or
- email the request to <a href="mailto:foi@parks.vic.gov.au">foi@parks.vic.gov.au</a> and pay \$20,50 using Vis. YMa recard credit card during normal business hours by calling reception on 8427 2001. Vising our Bourk, street reception. Please do not email credit card details.

Note: Processing of your request cannot begin if any required in mation is not supplied.

### **Privacy Collection Statement**

Your personal information will be managed in accordance with the Parks Victoria privacy policy, available at <a href="https://parkweb.vic.gov.au/privacy">https://parkweb.vic.gov.au/privacy</a>. Parts Victoria will to the personal information you provide to manage this FOI request and associated processes. Should the request be referred to the Office of the Victorian Information Commissioner, we may need to disclose a reinformation to the Commissioners staff and/or the Victorian Civil and Administrative Tribunal. You may galances to your information by contacting the FOI Officer.

Requestor Details
Full name:
Organisation (if applied)
Address:
Telephon
Email:
Preferred method correspondence: ☑ Email ☐ Post
Payment of the application fee has been made by:
$\blacksquare$ Credit Card – date paid $\underline{11 \text{ May } 2020}$ $\Box$ Cheque/Money order included with this form
$\Box$ I am seeking a financial hardship exemption and I have included evidence of hardship with this form
Description of Documents Requested  Please clearly identify the documents sought. Include dates, times, places, location of incident(s) if applicable.
Please provide all documentation, reports, plans, correspondence and meeting notes, from 1 January 2018 to
present, relating to archaeological surveys of sites where rock climbing is known to occur in the Greater Gariwerd
Area (Grampians National Park, Black Range State Park, Red Rock Reserve and associated areas). As part of this
request, please include any and all reports from, and all correspondence with consultant archaeologists and all
cultural heritage advisors. As the purpose of our request is of public interest and benefit, we expect that
additional fees will be waived in accordance to Clause 22(1)(h)(i) of the Freedom of Information Act 1982.

I am seeking to: X Obtain a copy of the docum	ents
☐ Other – Please detail:	ients — view the documents at ranks victoria nead office
I agree to the removal of third party personal i	nformation from all documents 🗷 Yes 🗆 No
Lagree to the disclosure of my name and the sprocess (if required) $\mathbf{X}$ Yes $\square$ No	cope of my request to third parties to facilitate the legislated consultatio
I have read the information on submitting a FO	OI request on the Parks Victoria website.
·	must be received by Parks Victoria before this request will be processed ag and other processing costs may be applicable.
I understand that the documents will not be pr	rovided until all fees and charges have been received by Parks Victoria.
Signature:	Date:11 May 2020
Jigilatare.	
, ,	if applicable to your request
Representative's details	cate or a lawyer, tell us who they are. (If you are completing this form as
Representative's details  If you are using a representative like an advocation of the second	cate or a lawyer, tell us who they are. (If you are completing this form as
Representative's details  If you are using a representative like an advocation someone's representative, tell us who you are	cate or a lawyer, tell us who they are. (If you are completing this form as
Representative's details  If you are using a representative like an advocation someone's representative, tell us who you are Title:	cate or a lawyer, tell us who they are. (If you are completing this form as
Representative's details  If you are using a representative like an advocation someone's representative, tell us who you are Title:  First Name(s):	cate or a lawyer, tell us who they are. (If you are completing this form as
Representative's details  If you are using a representative like an advocation someone's representative, tell us who you are stitle:  First Name(s):  Surname:  Relationship to requestor (eg: lawyer, family in Authority to act	rate or a lawyer, tell us who they are. (If you are completing this form as e.)  member, friend):
Representative's details  If you are using a representative like an advocation someone's representative, tell us who you are stitle:  First Name(s):  Surname:  Relationship to requestor (eg: lawyer, family in Authority to act	cate or a lawyer, tell us who they are. (If you are completing this form as
Representative's details  If you are using a representative like an advocation someone's representative, tell us who you are stitle:  First Name(s):  Surname:  Relationship to requestor (eg: lawyer, family in Authority to act	rate or a lawyer, tell us who they are. (If you are completing this form as e.)  member, friend):
Representative's details  If you are using a representative like an advocation someone's representative, tell us who you are stitle:  First Name(s): Surname: Relationship to requestor (eg: lawyer, family in the section of you are using a still like an advocation if you are using a stil	member, friend):  The representative to assist you with your request with us.
Representative's details  If you are using a representative like an advoce someone's representative, tell us who you are Title:  First Name(s): Surname: Relationship to requestor (eg: lawyer, family in Authority to act  Please complete this section if you are using a line.	member, friend):  a representative to assist you with your request with us.  give permission and authorisation for my
Representative's details  If you are using a representative like an advoce someone's representative, tell us who you are Title:  First Name(s): Surname: Relationship to requestor (eg: lawyer, family of the Authority to act  Please complete this section if you are using a lift,	member, friend):  a representative to assist you with your request with us.
Representative's details  If you are using a representative like an advoce someone's representative, tell us who you are Title:  First Name(s): Surname: Relationship to requestor (eg: lawyer, family of the Please complete this section if you are using a lift, representative to act on my behalf and have a Complainant:	member, friend):  representative to assist you with your request with us.  give permission and authorisation for my access to any information concerning this request.  Representative:

### **Further Information**

For further information on the FOI Act and processes, please refer to the Office of the Victorian Information Commissioner website – <a href="https://www.ovic.vic.gov.au">www.ovic.vic.gov.au</a>.

Contact the FOI Officer by phoning the Parks Victoria Information Centre on 13 1963 or emailing <a href="mailto:foi@parks.vic.gov.au">foi@parks.vic.gov.au</a>

# Freedom of Information (FOI) Application Form



FOI #3 - Arapiles Procurement

You can make a request for documents from Parks Victoria under the *Freedom of Information Act 1982* by using this form or otherwise submitting a request in writing.

### Instructions

Please ensure you have read the advice on the Parks Victoria website FOI page. If you are unable to access the website, please request a copy of the full instructions.

Complete this form and either:

- send with a cheque/money order (payable to Parks Victoria) for \$29.60 to FOI Officer, Parks Victoria, Level 10, 535 Bourke Street, Melbourne VIC 3000, or
- email the request to <a href="mailto:foi@parks.vic.gov.au">foi@parks.vic.gov.au</a> and pay \$29.60 using Visa/Mastercard credit card during normal business hours by calling reception on 8427 2001 or visiting our Bourke Street reception. Please do not email credit card details.

Note: Processing of your request cannot begin if any of the required information is not supplied.

### **Privacy Collection Statement**

Your personal information will be managed in accordance with the Parks Victoria privacy policy, available at <a href="https://parkweb.vic.gov.au/privacy">https://parkweb.vic.gov.au/privacy</a>. Parks Victoria will use the personal information you provide to manage this FOI request and associated processes. Should the request be referred to the Office of the Victorian Information Commissioner, we may need to disclose some information to the Commissioners staff and/or the Victorian Civil and Administrative Tribunal. You may gain access to your information by contacting the FOI Officer.

# Requestor Details Full name: Organisation (if applicable): Address: Telephone: Email: Preferred method of correspondence: Email Post Payment of the application fee has been made by: Credit Card – date paid 11 May 2020 Cheque/Money order included with this form Credit Card – date paid 11 May 2020 Cheque/Money order included with this form Description of Documents Requested

Please clearly identify the documents sought. Include dates, times, places, location of incident(s) if applicable.

Please provide all documentation, from 1 January 2018 to present, relating to the procurement of archaeological and/or cultural heritage advice regarding the surveying for potential damage to archaeological and/or cultural heritage values in Mount Arapiles State Park. Please include as a minimum any market engagement plan, request for quotation / specification, supplier selection or engagement briefs, approvals for deviation and/or exemption from standard process, bid evaluation reports / briefs and conflict of interest declarations. As the purpose of our request is of public interest and benefit, we expect that additional fees will be waived in accordance to Clause 22(1)(h)(i) of the Freedom of Information Act 1982.

☐ Other — Please detai	documents
	rsonal information from all documents 🗹 Yes 🗌 No
	d the scope of my request to third parties to facilitate the legislated consultation
I have read the information on submitti	ng a FOI request on the Parks Victoria website.
• • • • • • • • • • • • • • • • • • • •	529.60 must be received by Parks Victoria before this request will be processed copying and other processing costs may be applicable.
I understand that the documents will no	ot be provided until all fees and charges have been received by Parks Victoria.
Signature: _	
Only complete the following sec	tions if applicable to your request
Representative's details	
•	n advocate or a lawyer, tell us who they are. (If you are completing this form as you are.)
If you are using a representative like ar	
If you are using a representative like ar someone's representative, tell us who	
If you are using a representative like ar someone's representative, tell us who title:	
If you are using a representative like ar someone's representative, tell us who title: First Name(s):	you are.)
If you are using a representative like ar someone's representative, tell us who title: First Name(s): Surname:	you are.)
If you are using a representative like ar someone's representative, tell us who title: First Name(s): Surname: Relationship to requestor (eg: lawyer,	you are.)
If you are using a representative like ar someone's representative, tell us who title:  First Name(s): Surname: Relationship to requestor (eg: lawyer, Authority to act Please complete this section if you are	family member, friend):  using a representative to assist you with your request with us.
If you are using a representative like ar someone's representative, tell us who stille:  First Name(s):  Surname:  Relationship to requestor (eg: lawyer, someone's representative to act  Please complete this section if you are  I,  representative to act on my behalf and	family member, friend):  using a representative to assist you with your request with us.
If you are using a representative like ar someone's representative, tell us who title:  First Name(s): Surname: Relationship to requestor (eg: lawyer, Authority to act Please complete this section if you are	family member, friend):  using a representative to assist you with your request with us.
If you are using a representative like ar someone's representative, tell us who title:  First Name(s): Surname: Relationship to requestor (eg: lawyer, Authority to act Please complete this section if you are  I, representative to act on my behalf and Complainant:	family member, friend):  using a representative to assist you with your request with us.

### **Further Information**

For further information on the FOI Act and processes, please refer to the Office of the Victorian Information Commissioner website – <a href="https://www.ovic.vic.gov.au">www.ovic.vic.gov.au</a>.

Contact the FOI Officer by phoning the Parks Victoria Information Centre on 13 1963 or emailing <a href="mailto:foi@parks.vic.gov.au">foi@parks.vic.gov.au</a>

**Dr R.G. (ben) GUNN** PhD, MAACAI Aboriginal Sites Consultant ABN 65 712 553 580

2 July 2019

Parks Victoria

RE:

## QUOTE

### **DYURRITE art site assessments**

In response to your request for the above project, the following quote is submitted for your consideration.

### **Project Tasks**

To assess the art of the DYR-01 and DYR-02 sites, Mt Arapiles-Tooan State Park. This will involve determining whether the art is of Aboriginal origin or recent graffiti, and also to assess what impacts are acting on the site and any damage that has been done. The result will be a suite of photographs and a summary report.

### Costs

In line with AACAI prescribed fee scale, my fee rate is /hr plus expenses.

Consultant 15hrs @ /hr
GST

TOTAL COST

A single invoice will be presented with the submission and acceptance of the final report.

### Timing

It is envisaged that the project will be completed by the end of this month (July 2019).

Thanking you for your consideration,

R. G. (ben) Gunn

# **Exemption Certificate** c-0204



-						-1	
$\mathbf{p}$	rn	CI I	ror	a	eta	ш	c.
	·	u	1 -	u	Cla		ю.

Name:		
Position:		
Phone:		
Signature:		
Date:	07/07/2019	
Division:	Operations	

### Details of proposed procurement:

Procurement Title:	Aboriginal Rock Art Assessments – Site Recording			
Procurement Reference No:	ITS1-00611			
Procurement Description:	<ul> <li>To engage an expert consultant in the recording of Rock Art sites.</li> <li>The aims of this project within the Parks Victoria estate:         <ul> <li>Record and catalogue all preliminary reports of rock art in accordance with Aboriginal Victoria's Standards for Recording Victorian Aboriginal Heritage Places and Objects</li> </ul> </li> <li>Complete place inspection forms for recorded rock art shelters in accordance with Aboriginal Victoria's Standards for Recording Victorian Aboriginal Heritage Places and Objects</li> <li>Identify threats, impacts and management recommendations for each place inspected using the Parks Victoria Rock Art Monitoring Form</li> <li>Provide training to Traditional Owners and Parks Victoria staff on cataloguing rock art places, completing new recording and inspection forms.</li> </ul>			



Estimated Value:		
Exemption Requested:	Direct Negotiation	
Exemption Reason Category:	Sole supplier in market	
Proposed supplier(s)	R.G. Gunn	ABN: 65712553580
Proposed Contract Form	Minor Services Agreem	ent
Proposed Contract Length	10 months	

### Justification and evidence to support exemption:

### How will Value for Money be achieved by this procurement approach?

The Aboriginal rock art of Victoria holds international significance in understanding and celebrating Aboriginal culture and artistic expression, and is highly significant to Traditional Owners, forming part of cultural landscapes.

Of the 164 recorded rock art shelters in Victoria, 143 (87%) are located on the Parks Victoria estate. In addition, 41 preliminary reports of rock art have been reported to Aboriginal Victoria, with 33 being located on the Parks Victoria estate, totalling 176 known rock art places on the Parks Victoria Estate, 86% of the states total known Rock Art.

Many of the states known rock-art sites have been catalogued by rock art expert Ben Gunn since the 1980s. Gunn records in detail all information about the rock art, shelter and surrounding area. This includes detailed drawings of the art, and plans and sections of the shelters allowing for management, monitoring and future research.

The cataloguing of rock art is a highly specialised role with Gunn being the only qualified person to complete this task in the state. This is recognised as an opportunity for Gunn to share these skills with Parks Victoria staff and Traditional Owners.

### How will the proposed procurement process be conducted:

Procurement will occur via Vedor Panel RQF

### Risk, probity and OHS management:

The specialist nature of the work, and industry recognition that Mr Gunn is the only qualified person in the state of Victoria to deliver the services required supports the request for exemption and meets probity requirements. The project provides opportunities for Traditional Owner Groups to be involved in the cataloguing and proper recording of these sites. Mr Gunn is covered by his respective liability isurance



☑Endorsed	☑ Endorsed	☐ Endorsed
☐ Not Endorsed	☐ Not Endorsed	☐ Not Endorsed
		Not required for this expenditure threshold
PV Procurement	CFO	Chief Executive

### Guidance:

- all details except signatures and dates should be typed
- any guidance text (including these notes) and any highlighting should also be removed
- an <u>approved</u> C-0204 Exemption Certificate is MANDATORY if you are intending on not using a required procurement process
- the expectation is that they are a rarity and must be applied for FIRST, before engaging a supplier
- · they will only be granted retrospectively, for genuine emergency management purposes.
- under no circumstances will they be granted because you failed to allow yourself sufficient time for a procurement activity
- this form must be <u>endorsed</u> by BOTH PV Procurement and the CFO, before proceeding for <u>approval</u> determination by the Chief Executive. If endorsement is not received the form will be automatically rejected by the Chief Executive as being non-compliant.



Dr R.G. (ben) GUNN PhD, MAACAI Aboriginal Sites Consultant ABN 65 712 553 580 16 July 2019 Parks Victoria RE:

# QUOTE

# DYURRITE 1 (DYR-01) detailed art recording

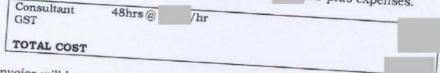
In response to your request for the above project, the following quote is submitted for your consideration.

## **Project Tasks**

The project will produce a detailed recording and description of the art at the DYR-01 site, Mt Arapiles-Tooan State Park. This will involve drawing up plans and sections of the rock shelters, the tracing and documenting of the motifs, and taking a full photographic record of the site and its art. The results will be presented within a single report.

### Costs

In line with AACAI prescribed fee scale, my fee rate is /hr plus expenses.



A single invoice will be presented with the submission and acceptance of the final report.

It is envisaged that the project will be completed by the August 2019.

Thanking you for your consideration,

R. G. (ben) Gunn

**Dr R.G. (ben) GUNN** PhD, MAACAI Aboriginal Sites Consultant ABN 65 712 553 580

3 March 2020

Parks Victoria

RE:

# QUOTE

Documenting and assessing four rock art sites at Dyurrite (Mt Arapiles)

### Introduction

In response to your invitation, the following proposal is submitted for your consideration.

**Total Cost** 

Consultant 8 days at /day Vehicle 2 days at /day (RACV)

Qualifications
Quannoanono
Referees
Referees
Project Tasks
Documenting and assessing the four known art sites nominated at Dyurrite (Mt Arapiles).
Report
A report detailing the aims, context, methods, results and recommendations will be presented. This report will follow the required State standards. Procedures for obtaining
necessary permits or consents required for disturbing or destroying any effected sites will
be detailed.
Payment
A single invoice will be presented with the submission and acceptance of the final report.
Thanking you for your consideration,
R. G. (ben) Gunn

# **Exemption Certificate** c-0204



D	ra		ror		eta	 C
	ıv	Lu		u	CLC	 13.

Name:		
Position:		
Phone:		
Signature:		
Date:	26/03/2020	
Division:	Operations	

### **Details of proposed procurement:**

ocurement Title:	Aboriginal Rock Art Assessments – Site Recording
ocurement Reference No:	TS1-00863
	<ul> <li>To engage an expert consultant in the recording of Rock Art sites.</li> <li>The aims of this project within the Parks Victoria estate:         <ul> <li>Record and catalogue all preliminary reports of rock art in accordance with Aboriginal Victoria's Standards for Recording Victorian Aboriginal Heritage Places and Objects</li> <li>Complete place inspection forms for recorded rock art shelters in accordance with Aboriginal Victoria's Standards for Recording Victorian Aboriginal Heritage Places and Objects</li> <li>Identify threats, impacts and management recommendations for each place inspected using the Parks Victoria Rock Art Monitoring Form</li> </ul> </li> <li>Provide training to Traditional Owners and Parks Victoria staff on cataloguing rock art places, completing new recording and inspection forms.</li> </ul>
ocurement Timeframe: 2	Monitoring Form     Provide training to Traditional Owners and Paron cataloguing rock art places, completing ne



Estimated Value:		
Exemption Requested:	Direct Negotiation	
Exemption Reason Category:	Sole supplier in market	
Proposed supplier(s)	R.G. Gunn	ABN: 65712553580
Troposed supplier(s)		
Proposed Contract Form	Minor Services Agreement	
Proposed Contract Length	1 month (time may vary due to CO	VID 19 restrictions)

### Justification and evidence to support exemption:

### How will Value for Money be achieved by this procurement approach?

The Aboriginal rock art of Victoria holds international significance in understanding and celebrating Aboriginal culture and artistic expression, and is highly significant to Traditional Owners, forming part of cultural landscapes.

Of the 164 recorded rock art shelters in Victoria, 143 (87%) are located on the Parks Victoria estate. In addition, 41 preliminary reports of rock art have been reported to Aboriginal Victoria, with 33 being located on the Parks Victoria estate, totalling 176 known rock art places on the Parks Victoria Estate, 86% of the states total known Rock Art.

Many of the states known rock-art sites have been catalogued by rock art expert Ben Gunn since the 1980s. Gunn records in detail all information about the rock art, shelter and surrounding area. This includes detailed drawings of the art, and plans and sections of the shelters allowing for management, monitoring and future research.

The cataloguing of rock art is a highly specialised role with Gunn being the only qualified person to complete this task in the state. This is recognised as an opportunity for Gunn to share these skills with Parks Victoria staff and Traditional Owners.

### How will the proposed procurement process be conducted:

Procurement will occur via Vedor Panel RFQ

### Risk, probity and OHS management:

The specialist nature of the work, and industry recognition that Mr Gunn is the only qualified person in the state of Victoria to deliver the services required supports the request for exemption and meets probity requirements. The project provides opportunities for Traditional Owner Groups to be involved in the cataloguing and proper recording of these sites. Mr Gunn is covered by his respective liability isurance



☐ Endorsed	⊠ Endorsed	☐ Endorsed
☐ Not Endorsed	☐ Not Endorsed	☐ Not Endorsed
		Not required for this expenditure threshold
PV Procurement	CFO	Chief Executive
Date: / /20	Date: 20/04/2020	Date: / /20



# Freedom of Information (FOI) Application Form



FOI #4 - Arapiles Reports

You can make a request for documents from Parks Victoria under the *Freedom of Information Act 1982* by using this form or otherwise submitting a request in writing.

### Instructions

<u>Please ensure you have read the advice on the Parks Victoria website FOI page.</u> If you are unable to access the website, please request a copy of the full instructions.

Complete this form and either:

- send with a cheque/money order (payable to Parks Victoria) for \$29.60 to FOI Officer, Parks Victoria, Level 10, 535 Bourke Street, Melbourne VIC 3000, or
- email the request to <a href="mailto:foi@parks.vic.gov.au">foi@parks.vic.gov.au</a> and pay \$29.60 using Visa that part credit card during normal business hours by calling reception on 8427 2001 or visiting our Plarke Street coeption. Please do not email credit card details.

Note: Processing of your request cannot begin if any of the required information is not applied.

### **Privacy Collection Statement**

Requestor Details

Your personal information will be managed in accordance with the crks Victoria privacy policy, available at <a href="https://parkweb.vic.gov.au/privacy">https://parkweb.vic.gov.au/privacy</a>. Parks Victoria will use the person provide to manage this FOI request and associated processes. Should the request a referred to the office of the Victorian Information Commissioner, we may need to disclose some information, the Commissioners staff and/or the Victorian Civil and Administrative Tribunal. You may gain access to your information of the Commissioners of the contacting the FOI Officer.

Full name:
Organisation (if applicable):
Address:
Telephone:
Email:
Preferred metho of respondence: ⊠ Email □ Post
Payment of the application has been made by:
☑ Credit Card – date pard 12/5/2020 ☐ Cheque/Money order included with this form
$\square$ I am seeking a financial hardship exemption and I have included evidence of hardship with this form
Description of Documents Requested  Please clearly identify the documents sought. Include dates, times, places, location of incident(s) if applicable.
Please provide all documentation, reports, plans, correspondence and meeting notes, from 1 January 2018 to present, relating to archaeological surveys in Mount Arapiles State Park, As part of this request, please include any and all reports from, and all correspondence with consultant archaeologists and all cultural heritage advisors. As the purpose of our request is of public interest and benefit, we expect that additional fees will be waived in accordance to Clause 22(1)(h)(i) of the Freedom of Information Act 1982.

I am seeking to: ⊠ Obtain a copy of the doc ☐ Other – Please detail:	uments   View the documents at Parks Victoria Head Office
I agree to the removal of third party person	al information from all documents 🗵 Yes 🗌 No
lagree to the disclosure of my name and the process (if required) $\boxtimes$ Yes $\square$ No	e scope of my request to third parties to facilitate the legislated consultatio
I have read the information on submitting a	FOI request on the Parks Victoria website.
• • • • • • • • • • • • • • • • • • • •	60 must be received by Parks Victoria before this request will be processed ying and other processing costs may be applicable.
I understand that the documents will not be	provided until all fees and charges have been received by Parks Victoria.
Signature:	Date:12/5/2020
Only complete the following section	ns if applicable to your request
Only complete the following section  Representative's details	ns if applicable to your request
Representative's details  If you are using a representative like an adv	vocate or a lawyer, tell us who they are. (If you are completing this form as
Representative's details	vocate or a lawyer, tell us who they are. (If you are completing this form as
Representative's details  If you are using a representative like an adv someone's representative, tell us who you	vocate or a lawyer, tell us who they are. (If you are completing this form as
Representative's details  If you are using a representative like an adv someone's representative, tell us who you to	vocate or a lawyer, tell us who they are. (If you are completing this form as
Representative's details  If you are using a representative like an adv someone's representative, tell us who you to Title: First Name(s):	vocate or a lawyer, tell us who they are. (If you are completing this form as are.)
Representative's details  If you are using a representative like an advance someone's representative, tell us who you at title:  First Name(s):  Surname:  Relationship to requestor (eg: lawyer, family authority to act	vocate or a lawyer, tell us who they are. (If you are completing this form as are.)  illy member, friend):
Representative's details  If you are using a representative like an advance someone's representative, tell us who you at title:  First Name(s): Surname: Relationship to requestor (eg: lawyer, family authority to act	vocate or a lawyer, tell us who they are. (If you are completing this form as are.)
Representative's details  If you are using a representative like an advance someone's representative, tell us who you at title:  First Name(s): Surname: Relationship to requestor (eg: lawyer, family authority to act	vocate or a lawyer, tell us who they are. (If you are completing this form as are.)  ily member, friend):  g a representative to assist you with your request with us.
Representative's details  If you are using a representative like an advance someone's representative, tell us who you attitle:  First Name(s): Surname: Relationship to requestor (eg: lawyer, family authority to act  Please complete this section if you are using the section of	vocate or a lawyer, tell us who they are. (If you are completing this form as are.)  illy member, friend):  g a representative to assist you with your request with us.
Representative's details  If you are using a representative like an advance someone's representative, tell us who you attitle:  First Name(s): Surname: Relationship to requestor (eg: lawyer, family authority to act  Please complete this section if you are using the section of	vocate or a lawyer, tell us who they are. (If you are completing this form as are.)  illy member, friend):  g a representative to assist you with your request with us.
Representative's details  If you are using a representative like an advance someone's representative, tell us who you attitle:  First Name(s): Surname: Relationship to requestor (eg: lawyer, family and family to act  Please complete this section if you are using the section of the section if you are using the section of the section if you are using the section of the section if you are using the year of you are using the year of your are using the year of your are using the y	wocate or a lawyer, tell us who they are. (If you are completing this form as are.)  illy member, friend):  g a representative to assist you with your request with us.
Representative's details  If you are using a representative like an advance someone's representative, tell us who you attitle:  First Name(s): Surname: Relationship to requestor (eg: lawyer, family and family to act  Please complete this section if you are using the year of your are u	wocate or a lawyer, tell us who they are. (If you are completing this form as are.)  illy member, friend):  g a representative to assist you with your request with us.  give permission and authorisation for my we access to any information concerning this request.  Representative:

### **Further Information**

For further information on the FOI Act and processes, please refer to the Office of the Victorian Information Commissioner website – <a href="https://www.ovic.vic.gov.au">www.ovic.vic.gov.au</a>.

Contact the FOI Officer by phoning the Parks Victoria Information Centre on 13 1963 or emailing <a href="mailto:foi@parks.vic.gov.au">foi@parks.vic.gov.au</a>